Idealpos 10 Build 2 - Update History

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V10 Build 2 Installation Notes

Framework Patch

Note the below points prior to installing V10 Build 2:

- **Upgrading an existing site to V10 Build 2** – Install the V10 Framework Patch first, then install v10 Build 2.
- **Clean installation of V10 Build 2** – Install the latest V10 Framework, then install v10 Build 2.

Now Book It Gift Card License

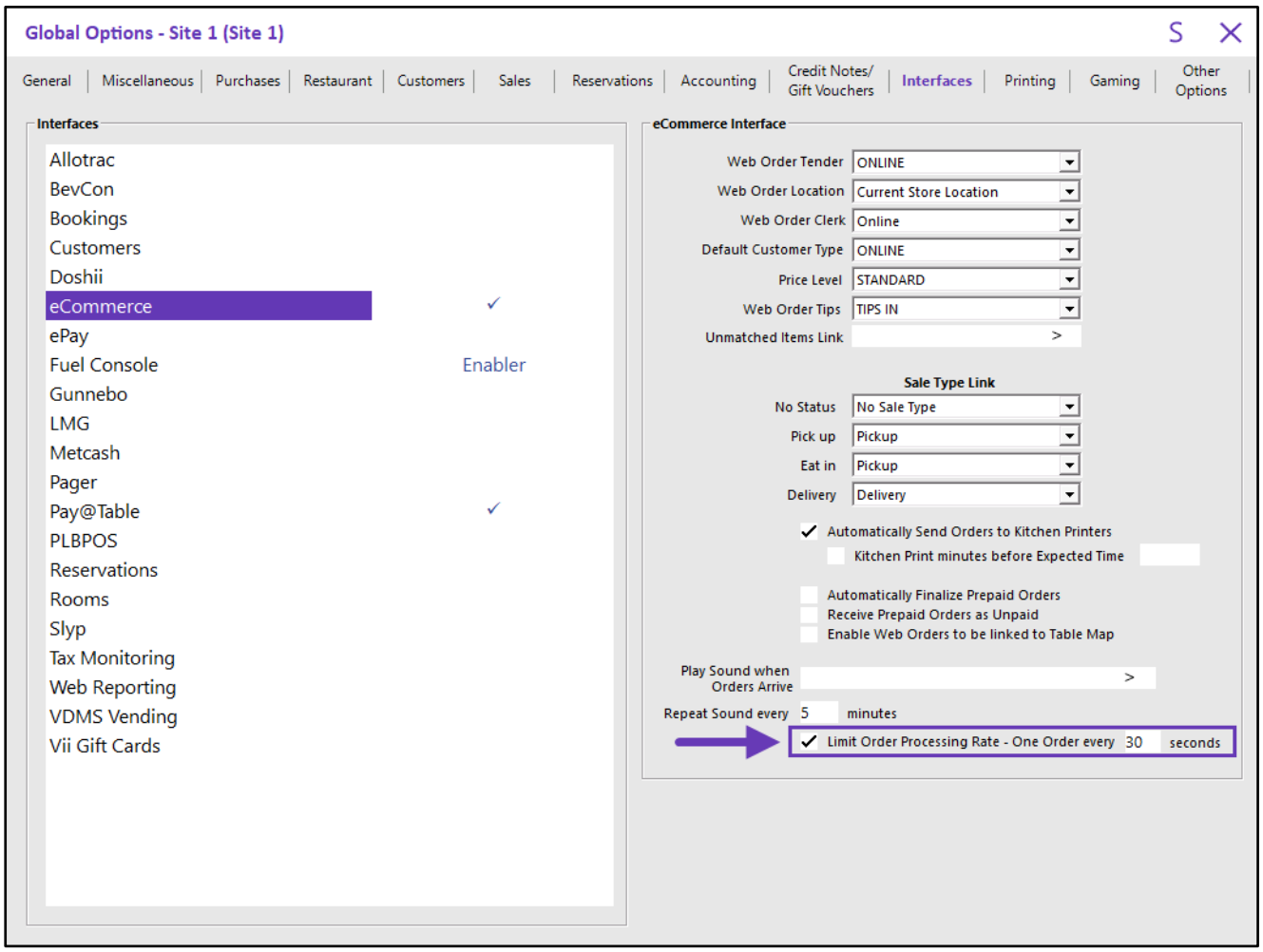
- **Now Book It Gift Cards require license** – If utilising Now Book It Gift Cards with the Now Book It Reservation Interface, a new module "NowBookIt Gift Cards" will need to be purchased/enabled for each POS Terminal prior to upgrading to v10 Build 2. More information is listed here.

eCommerce

IP-8117 – eCommerce – Option to Limit Queued Order Processing

This functionality adds a new option to specify the number of seconds that each order should be processed.
This is achieved by enabling a new option "Limit Order Processing Rate – One Order every X seconds"; X being the number of seconds to process each order.
This option will apply to the number of orders that are printed to the Kitchen Printers, Sent to Ideal Kitchen Monitor and displayed in the Web Orders at the top of the POS Screen.
This function can be used in conjunction with web store wait times to manage event crowds.

To configure this functionality, go to: Back Office > Setup > Global Options > Interfaces > eCommerce.
Enable the checkbox "Limit Order Processing Rate – One Order every X seconds".
Enter the number of seconds to limit per order.



One web order will be processed using the number of seconds interval configured above.

Metcash Integration

IP-8123 – Metcash Promotions – Promotion Types link to Promotion Groups

This functionality introduces the ability to create Metcash Promotion Types and link them to Idealpos Promotion Groups, with the option to specify if the Metcash Promotion Type is applicable to Loyalty members.

A Metcash Host contains Promotions which are associated with Promotion Types defined in the Host.
When the Metcash Host is processed, Promotion Types in the Host will be checked against the Promotion Types that exist in Idealpos.

- If the Promotion Type(s) exist in Idealpos, the resulting Promotions from the Promotion Types will be linked to their respective Promotion Groups.
- If the Promotion Type(s) do not exist in Idealpos, they will be created automatically, and the resulting Promotions will be linked to the Default Promotion Group configured in Global Options > Interfaces > Metcash > Promotion Group.
  If there is no Promotion Group specified in Global Options, then the first Promotion Group (e.g. Promotions) will be used.

Note – If a Promotion Type does not exist and Idealpos creates the Promotion Type automatically when processing the Host, it will not automatically link that Promotion Type to the Promotion Group specified in Global Options!

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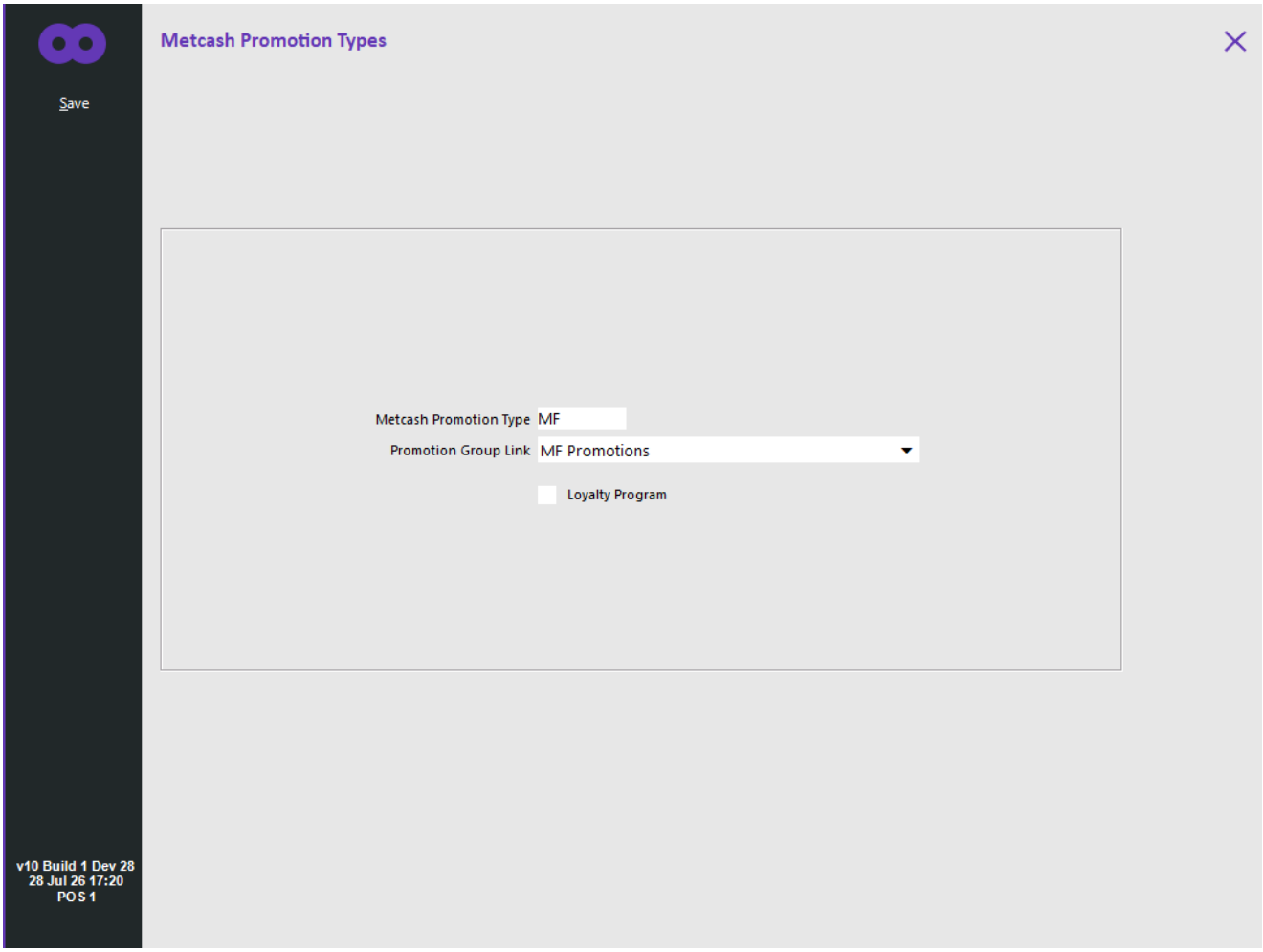
To configure and use this functionality, go to: Back Office > Utilities > Metcash > Promotion Types > Add.

- **Metcash Promotion Type:** Enter the Metcash Promotion Type Code as it appears in the Metcash Host (e.g. MF).
- **Promotion Group Link:** Select a Promotion Group from the dropdown box. Promotion Groups can be created via Back Office > File > Sales > Promotions > Promotion Groups.
- **Loyalty Program:** Enable this checkbox if the Promotions for this Promotion Type are only applicable to the Loyalty Program. When this option is enabled, the resulting Promotions will have their Metcash Loyalty Program checkbox enabled in the Promotion Advanced tab.

Press "Save" to create the Promotion Type.
Repeat the process for each Promotion Type as required.
Note that changing a Promotion Group Link or Loyalty Program checkbox will only affect any new Promotions that are created via a Host. If the Promotions have already been created via a Host, re-processing the same Host will update the existing Promotions as per the Promotion Group Link/Loyalty Program checkbox.



If required, it may also be beneficial to configure a Default Promotion Group as outlined in IP-8124 – Metcash Promotions – Default Promotion Group. This will ensure that Promotions are linked to a specified Promotion Group if their Promotion Type does not exist in Idealpos. If a Promotion Group is not configured in Global Options, the first Promotion Group (e.g. Promotions) will be used.

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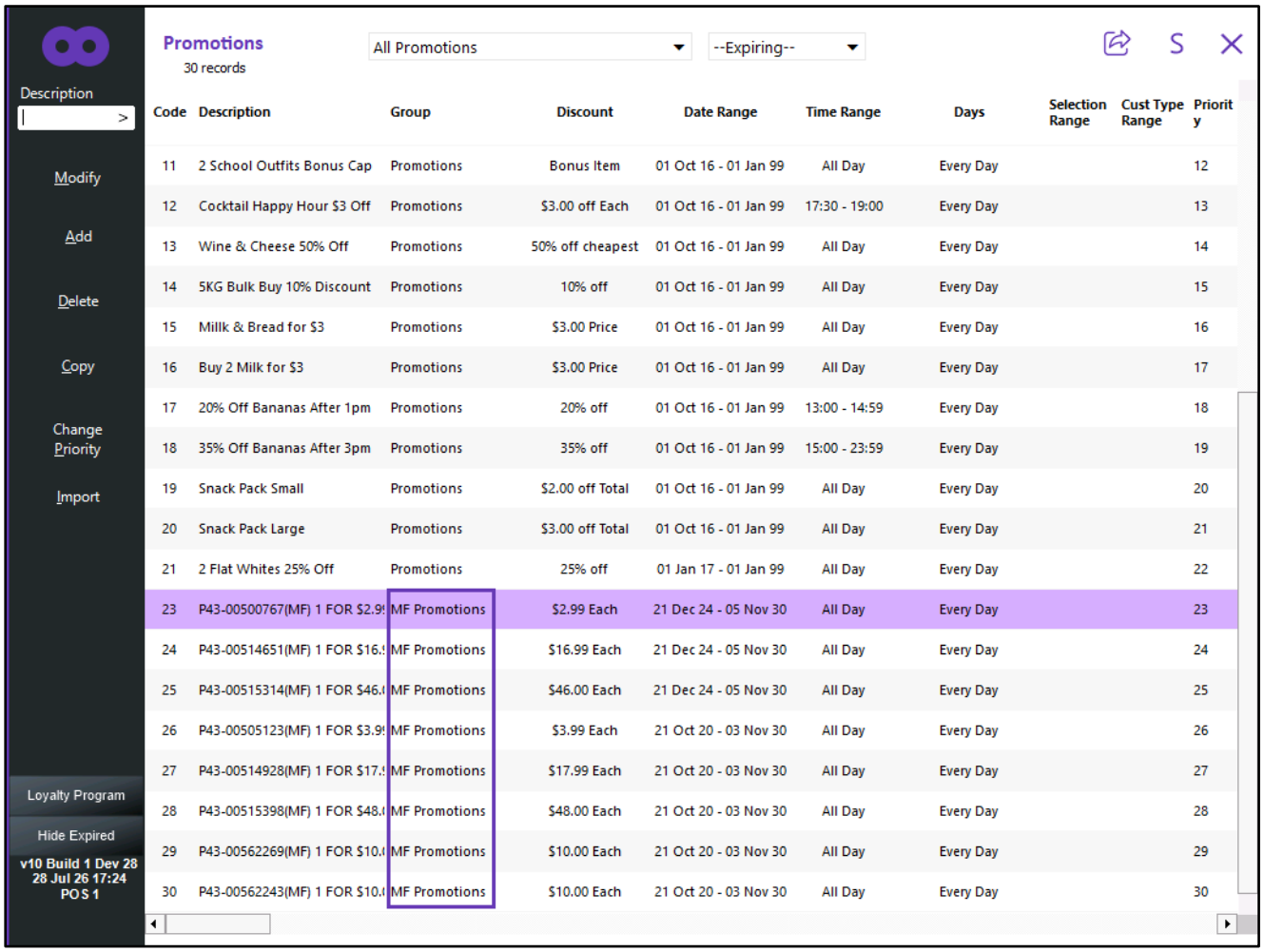
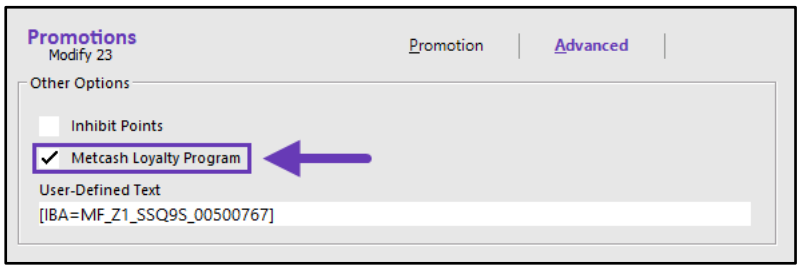
After the Promotion Types have been created, process a Metcash Host which contains the Promotion Types. The Metcash Host can be processed by going to: Back Office > Utilities > Metcash > Import Files > Import. After the Host has been imported, the Promotions will be linked to their Promotion Group as per the Metcash Promotion Type linking process performed above.

Go to: Back Office > File > Sales > Promotions > Promotions.
The Group column will show the Promotion Group that the Promotions are linked to as shown in the example below:



Code	Description	Group	Discount	Date Range	Time Range	Days	Selection Range	Cust Type Range	Priority
11	2 School Outfits Bonus Cap	Promotions	Bonus Item	01 Oct 16 - 01 Jan 99	All Day	Every Day			12
12	Cocktail Happy Hour $3 Off	Promotions	$3.00 off Each	01 Oct 16 - 01 Jan 99	17:30 - 19:00	Every Day			13
13	Wine & Cheese 50% Off	Promotions	50% off cheapest	01 Oct 16 - 01 Jan 99	All Day	Every Day			14
14	5KG Bulk Buy 10% Discount	Promotions	10% off	01 Oct 16 - 01 Jan 99	All Day	Every Day			15
15	Milk & Bread for $3	Promotions	$3.00 Price	01 Oct 16 - 01 Jan 99	All Day	Every Day			16
16	Buy 2 Milk for $3	Promotions	$3.00 Price	01 Oct 16 - 01 Jan 99	All Day	Every Day			17
17	20% Off Bananas After 1pm	Promotions	20% off	01 Oct 16 - 01 Jan 99	13:00 - 14:59	Every Day			18
18	35% Off Bananas After 3pm	Promotions	35% off	01 Oct 16 - 01 Jan 99	15:00 - 23:59	Every Day			19
19	Snack Pack Small	Promotions	$2.00 off Total	01 Oct 16 - 01 Jan 99	All Day	Every Day			20
20	Snack Pack Large	Promotions	$3.00 off Total	01 Oct 16 - 01 Jan 99	All Day	Every Day			21
21	2 Flat Whites 25% Off	Promotions	25% off	01 Jan 17 - 01 Jan 99	All Day	Every Day			22
23	P43-00500767(MF) 1 FOR $2.9	MF Promotions	$2.99 Each	21 Dec 24 - 05 Nov 30	All Day	Every Day			23
24	P43-00514651(MF) 1 FOR $16.	MF Promotions	$16.99 Each	21 Dec 24 - 05 Nov 30	All Day	Every Day			24
25	P43-00515314(MF) 1 FOR $46.	MF Promotions	$46.00 Each	21 Dec 24 - 05 Nov 30	All Day	Every Day			25
26	P43-00505123(MF) 1 FOR $3.9	MF Promotions	$3.99 Each	21 Oct 20 - 03 Nov 30	All Day	Every Day			26
27	P43-00514928(MF) 1 FOR $17.	MF Promotions	$17.99 Each	21 Oct 20 - 03 Nov 30	All Day	Every Day			27
28	P43-00515398(MF) 1 FOR $48.	MF Promotions	$48.00 Each	21 Oct 20 - 03 Nov 30	All Day	Every Day			28
29	P43-00562269(MF) 1 FOR $10.	MF Promotions	$10.00 Each	21 Oct 20 - 03 Nov 30	All Day	Every Day			29
30	P43-00562243(MF) 1 FOR $10.	MF Promotions	$10.00 Each	21 Oct 20 - 03 Nov 30	All Day	Every Day			30

If the Promotion Type had the Loyalty Program checkbox enabled, the resulting Promotions will have the Metcash Loyalty Program checkbox enabled. Select a Promotion > Modify > Advanced > Metcash Loyalty Program checkbox will be enabled.



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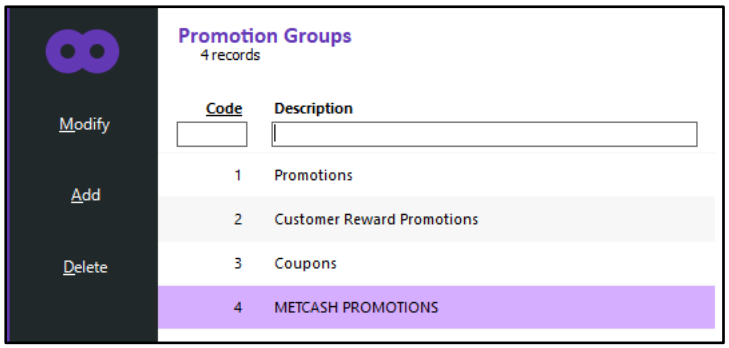
IP-8124 – Metcash Promotions – Default Promotion Group

This functionality introduces the ability to specify a Default Promotion Group for any new Promotions that are created from a Metcash Host File.
This can be used to separate Metcash Hosted Promotions from the Promotions created by the site.

To configure this functionality, go to: Back Office > File > Sales > Promotions > Promotion Groups.
If there is an existing Promotion Group that is suitable for this functionality, take note of the Promotion Group Code.
Alternatively, press the "Add" button on the top-left corner of the Promotion Groups window to create a new Promotion Group; take note of the Promotion Group Code when creating a new Promotion Group.

After pressing "Save", the new Promotion Group will appear in the list of Promotion Groups.



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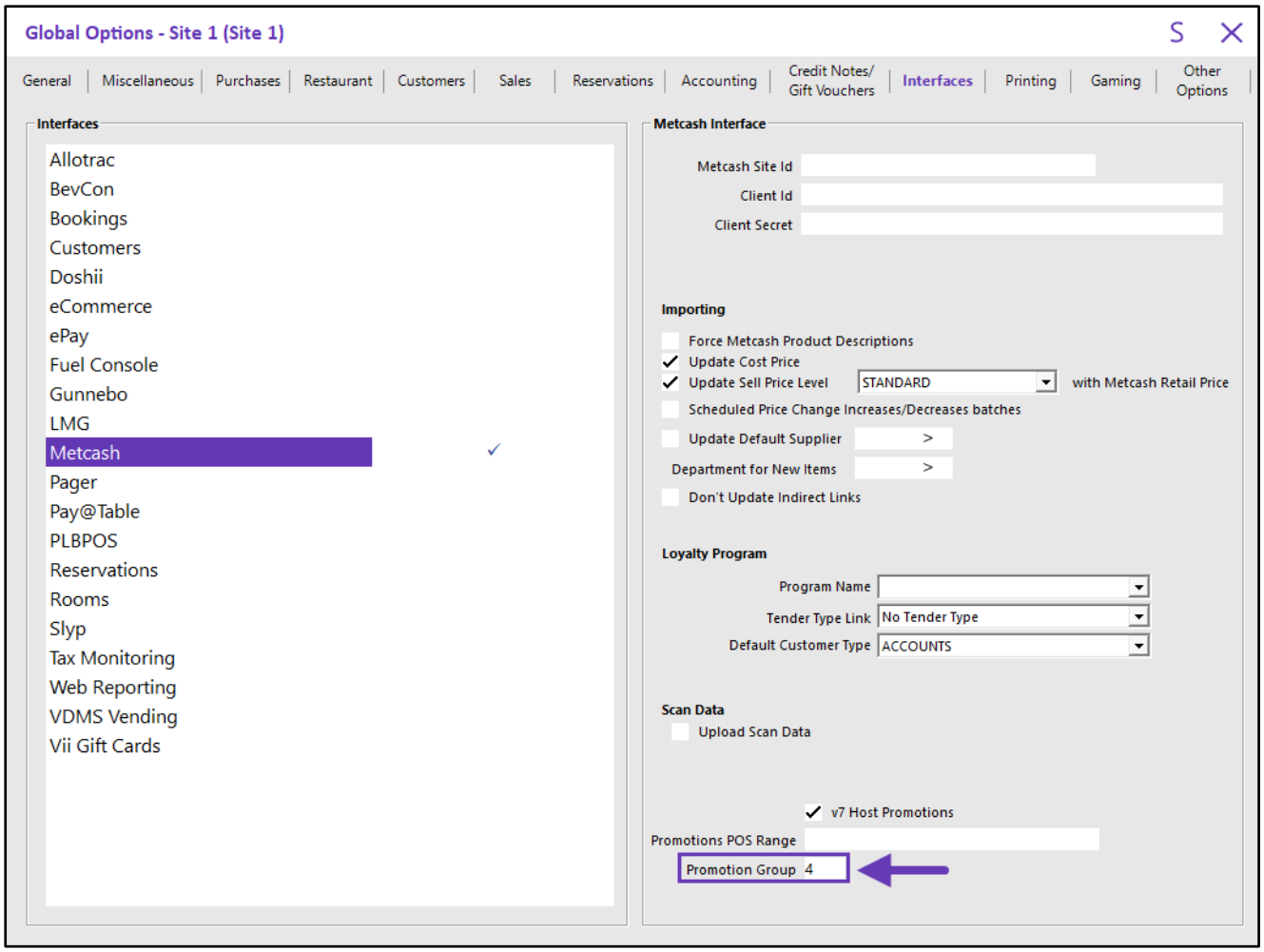
Go to: Back Office > Setup > Global Options > Interfaces > Metcash.
In the Promotion Group field, enter the Code for the Promotion Group created on the previous page then close the Global Options window to save the change.



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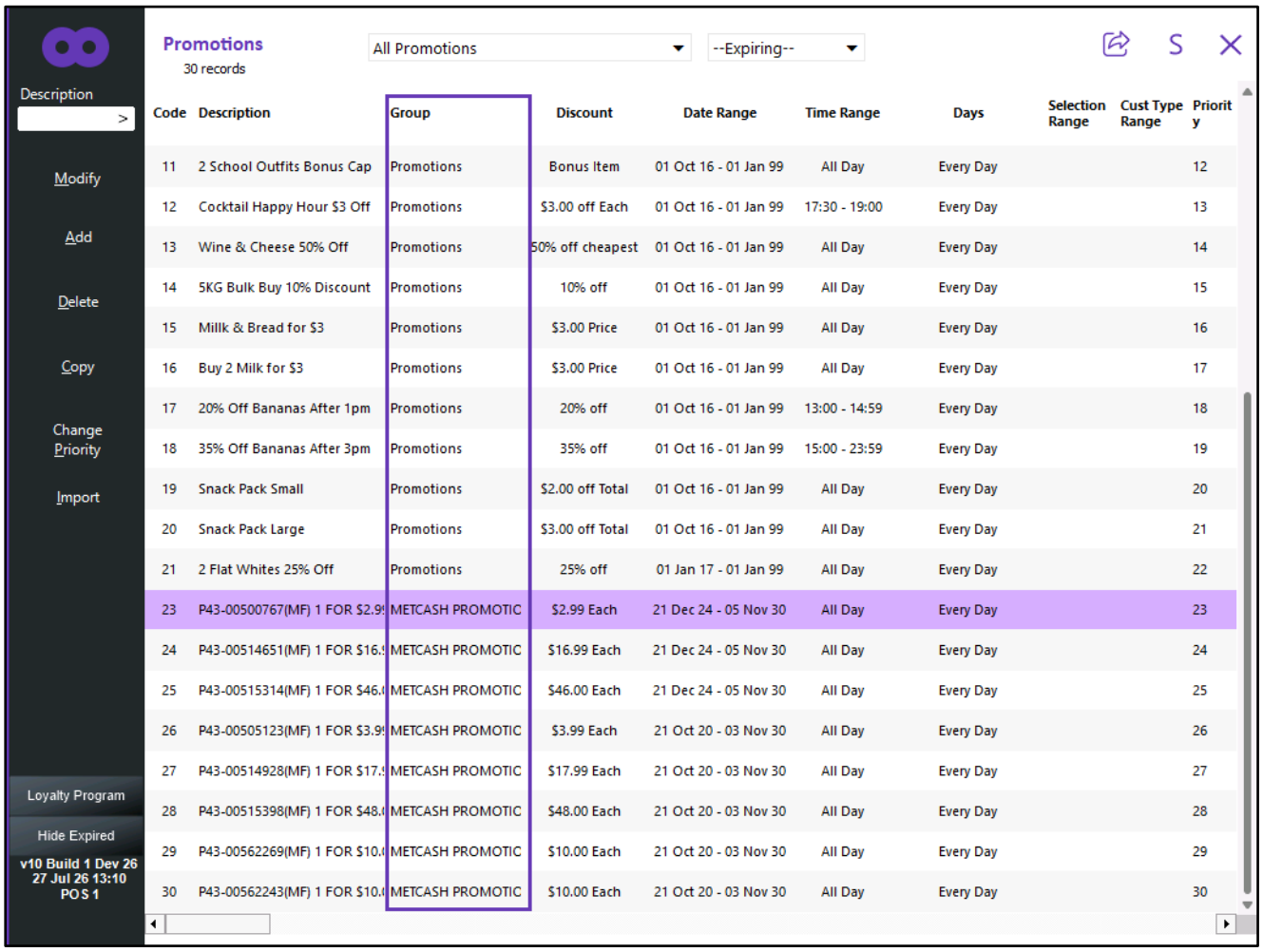
The next time a Metcash Host that contains Promotions is processed (via Back Office > Utilities > Metcash > Import Files), those Promotions will be linked to the Promotion Group created above.

The Promotions will be grouped into their Promotion Group when viewing the Promotions.
Go to: Back Office > File > Sales > Promotions > Promotions.
The Promotion Group name is shown in the Group column.



Code	Description	Group	Discount	Date Range	Time Range	Days	Selection Range	Cust Type Range	Priority
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16	Buy 2 Milk for $3	Promotions	$3.00 Price	01 Oct 16 - 01 Jan 99	All Day	Every Day			17
17	20% Off Bananas After 1pm	Promotions	20% off	01 Oct 16 - 01 Jan 99	13:00 - 14:59	Every Day			18
18	35% Off Bananas After 3pm	Promotions	35% off	01 Oct 16 - 01 Jan 99	15:00 - 23:59	Every Day			19
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24	P43-00514651(MF) 1 FOR $16.	METCASH PROMOTIC	$16.99 Each	21 Dec 24 - 05 Nov 30	All Day	Every Day			24
25	P43-00515314(MF) 1 FOR $46.	METCASH PROMOTIC	$46.00 Each	21 Dec 24 - 05 Nov 30	All Day	Every Day			25
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29	P43-00562269(MF) 1 FOR $10.	METCASH PROMOTIC	$10.00 Each	21 Oct 20 - 03 Nov 30	All Day	Every Day			29
30	P43-00562243(MF) 1 FOR $10.	METCASH PROMOTIC	$10.00 Each	21 Oct 20 - 03 Nov 30	All Day	Every Day			30

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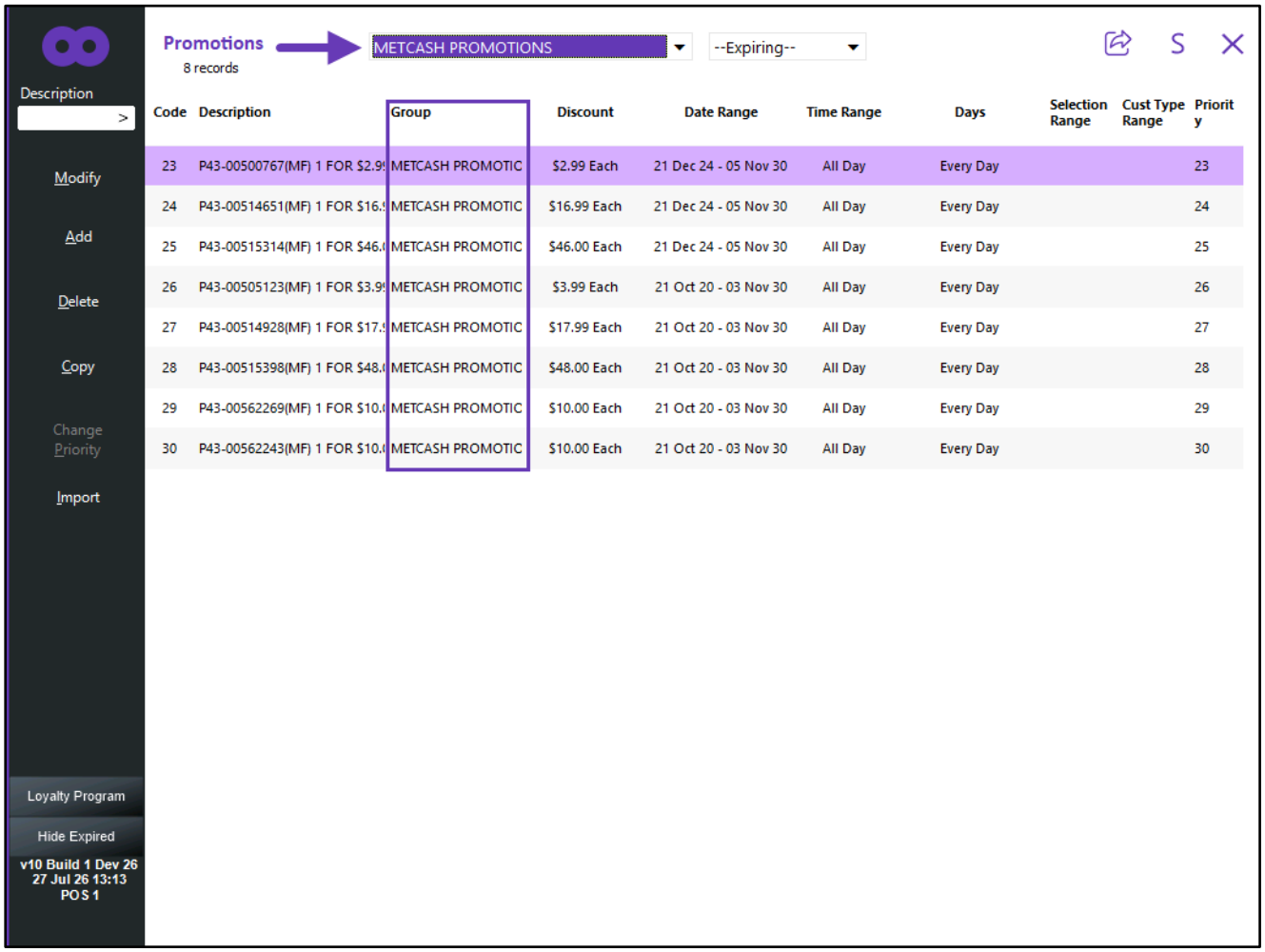
The Promotions shown in the Promotions screen can be filtered by the Promotion Group.
Click the dropdown box at the top of the window and select the Promotion Group Name (e.g. METCASH PROMOTIONS).
The Promotions window will only display Promotions that are linked to the selected Promotion Group Name.



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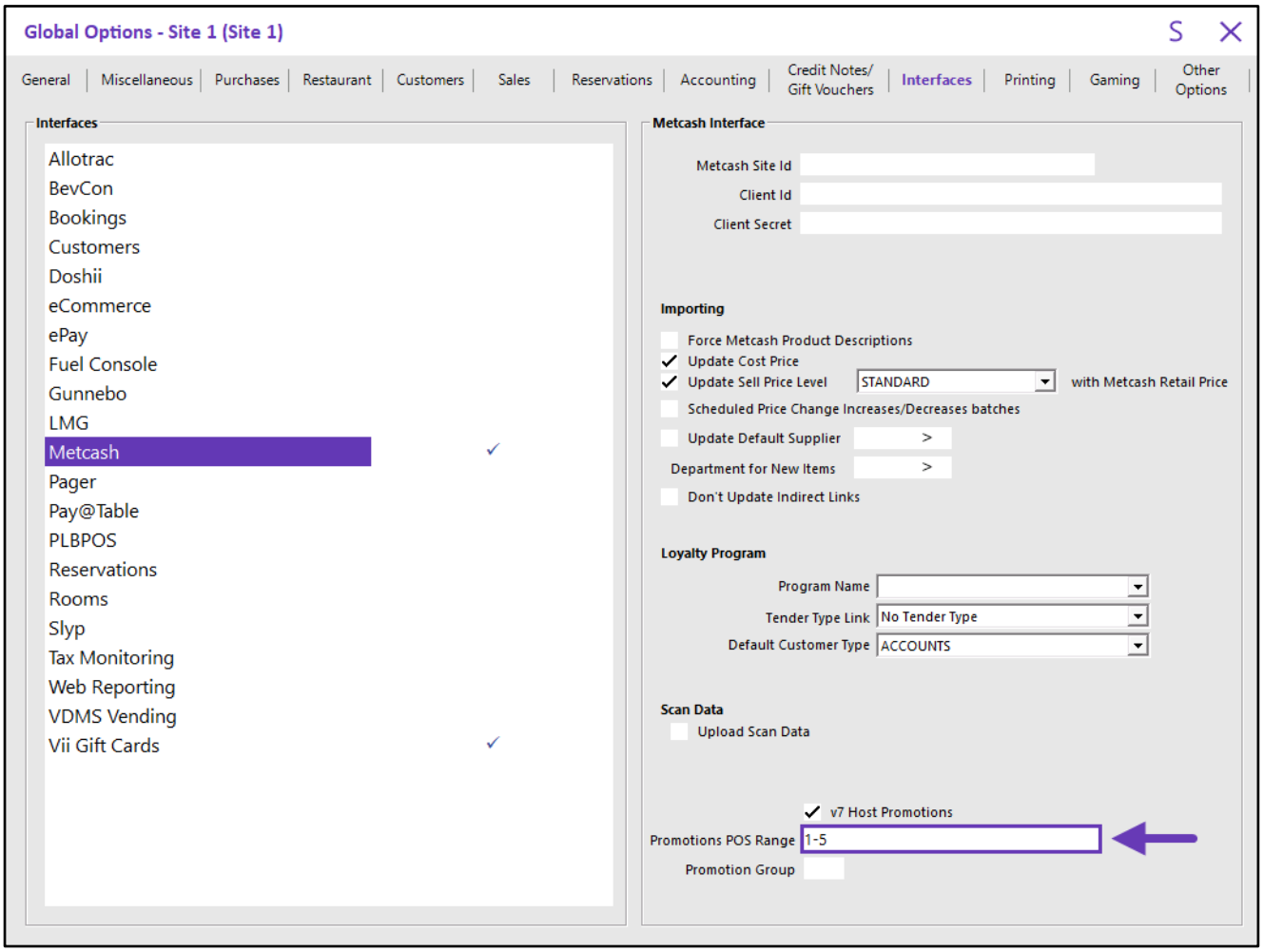
IP-8125 – Metcash Promotions – POS Range Functionality

This functionality introduces the ability to limit which POS Terminals can trigger Promotions created from a Metcash Host. When a POS Range value is not specified, Metcash Host Promotions can be triggered at any POS Terminal. When a POS Range value is specified, only the POS Terminal Numbers that fall within the specified range will be able to trigger Promotions that are created from a Metcash Host.

To configure and use this functionality, go to: Back Office > Setup > Global Options > Interfaces > Metcash.
Enter a POS Range into the "Promotions POS Range" field.
E.g. Entering 1-5 into the Promotions POS Range field will restrict Promotions created from Metcash Hosts to only apply to POS Terminals that fall within the specified range.
Note – The value specified in this field will only apply to new Promotions that are created from processing Metcash Hosts after this setting has been configured. Existing Promotions will not be modified (unless a previously processed Host File that contained Promotions is re-processed again which will trigger existing Promotions to be updated as per the POS Range field).



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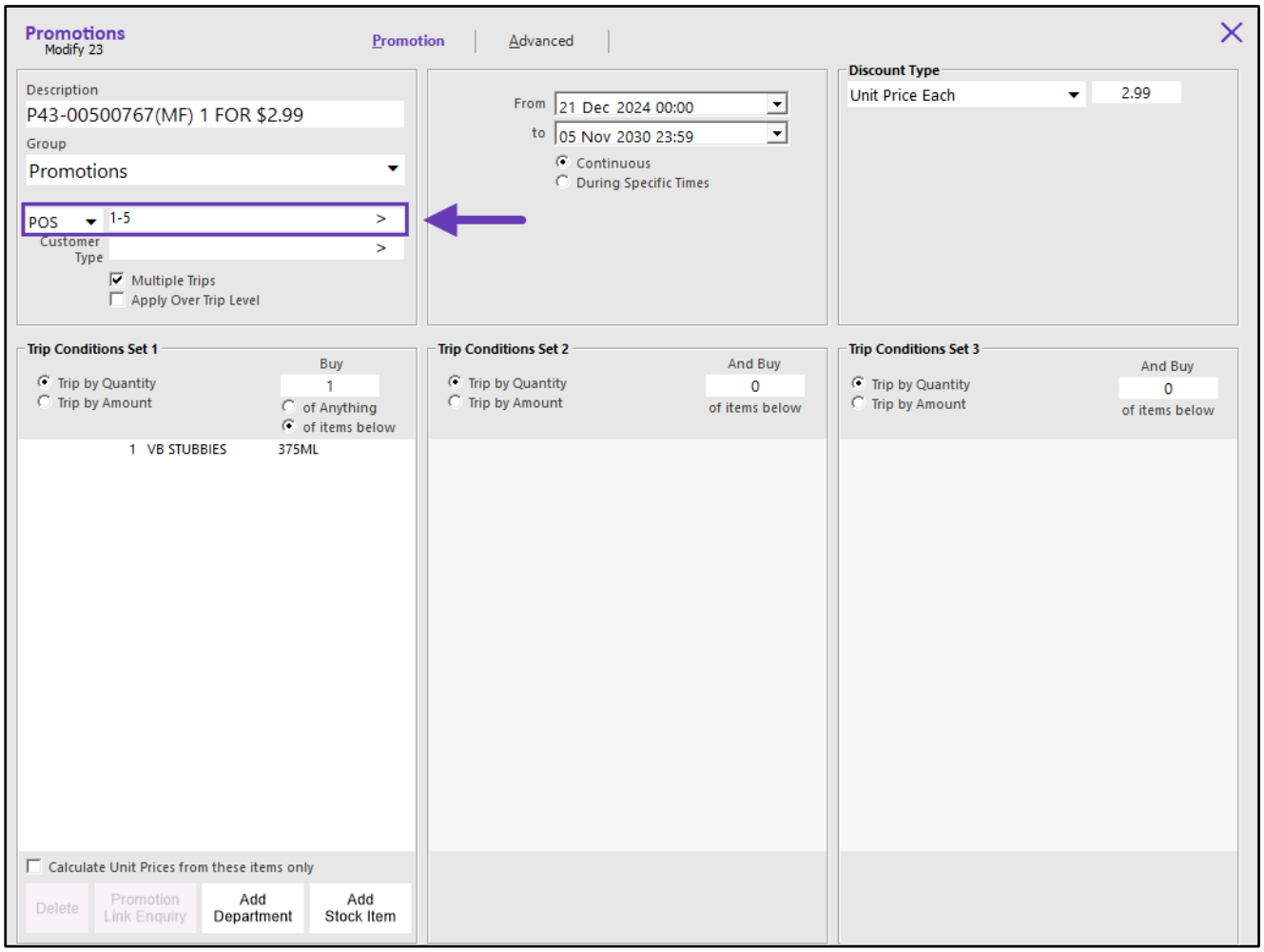
Close the Global Options window to save changes.
The next time a Metcash Host that contains Promotions is processed (via Back Office > Utilities > Metcash > Import Files), those Promotions will have their POS Field populated with the POS Range, thereby restricting them to only trigger at the POS Terminals that fall within the specified POS Range.

Go to: Back Office > File > Sales > Promotions > Promotions > Select a Metcash Promotion > Modify.
The POS field is populated as per the POS Range configured above.



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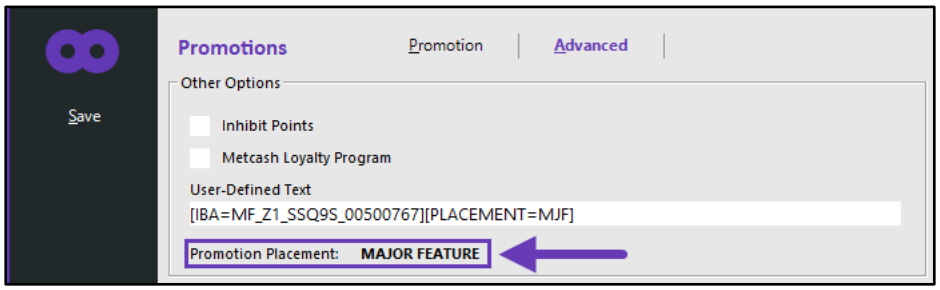
IP-8171 – Metcash – Show Promotion Placement Descriptor on Promotions Screen

This functionality adds the Promotion Placement Descriptor to the Promotions Screen (Advanced tab of a Promotion).
When a Metcash Host is processed that contains Promotions, the Promotions will typically have a Promotion Placement Code (e.g. MJF for Major Feature, INS for Instore, etc.).
When a Host File containing Metcash Promotions with Promotion Placement Codes is processed into Idealpos, the resulting Promotions in Idealpos will show the Promotion Placement Descriptor in the Promotion Advanced Tab.
There is no additional configuration required for this functionality.
Note that the Promotion Placement Descriptor will only show for Hosted Promotions that have been imported from a Host File after updating to Idealpos v10 Build 2 (existing Promotions that were previously imported with an older build of Idealpos will not show the Promotion Placement Descriptor on the Promotions screen).

To use this functionality, import a Metcash Host File that contains Promotions.
Go to: Back Office > Utilities > Metcash > Import Files > Import a Host.

After the host has been imported, go to: Back Office > File > Sales > Promotions > Promotions.
Select a Promotion > Modify.
The Advanced tab of the Promotion will display the Promotion Placement Descriptor.



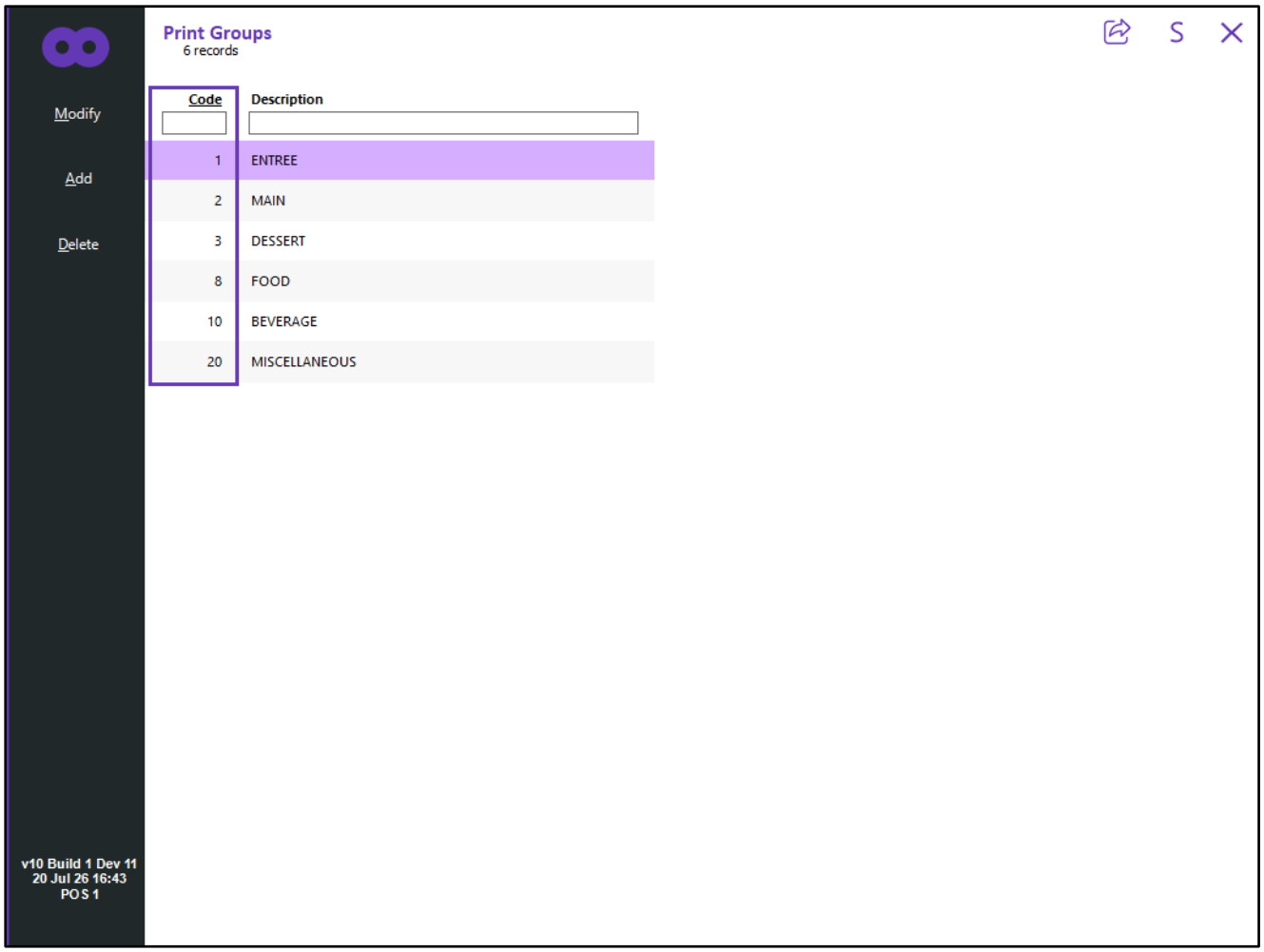
POS Screen

IP-402 – Print Group Shift Function – Descriptor shows in POS Screen

This functionality will display the Print Group Shift Descriptor (e.g. ENTRÉE, MAINS, etc.) next to the Stock Item name on the POS Screen when the Print Group Shift function is used to change the Print Group during a sale (e.g. BEEF <MAIN>).
Previously, the Print Group Code would appear on the POS Screen next to the Item Description when the Print Group Shift function was used (e.g. BEEF ^2).

There is no additional configuration required to toggle between the Print Group Shift Code or Print Group Shift Descriptor from appearing.
After updating to this build of Idealpos v10, the Print Group Descriptor will be displayed next to a Stock Item on the POS Screen when using the Print Group Shift function.

To configure/use Print Group Shift functionality, go to:
Back Office > Setup > Restaurant > Print Groups.
Ensure that the Print Group(s) required exist.
If necessary, create new Print Groups as required.
When creating Print Groups, note the Print Group Code which appears on the left-hand side of the Print Groups window. The Print Group Code will be required when setting up a POS Screen Button for the Print Group.



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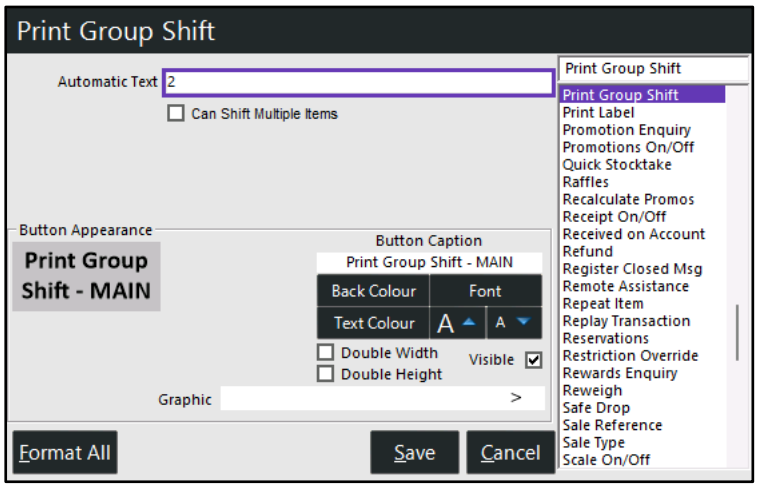
To setup Print Group Shift buttons, go to:
Back Office > Setup > POS Screen > POS Screen Setup > Select a Layout > Buttons.
Create a button for each Print Group Shift that is required.
E.g. Print Group Shift – MAIN
Print Group Shift – ENTRÉE
Etc.

- Function: Print Group Shift
- Automatic Text: Enter the Print Group Code
- Can Shift Multiple Items: Unchecked

When the "Can Shift Multiple Items" option is enabled, pressing the Print Group Shift button will trigger all the items that have been added to be shifted to the Print Group configured for the Print Group Shift button.



After creating the buttons required for each Print Group Shift, close the POS Screen Layout window.

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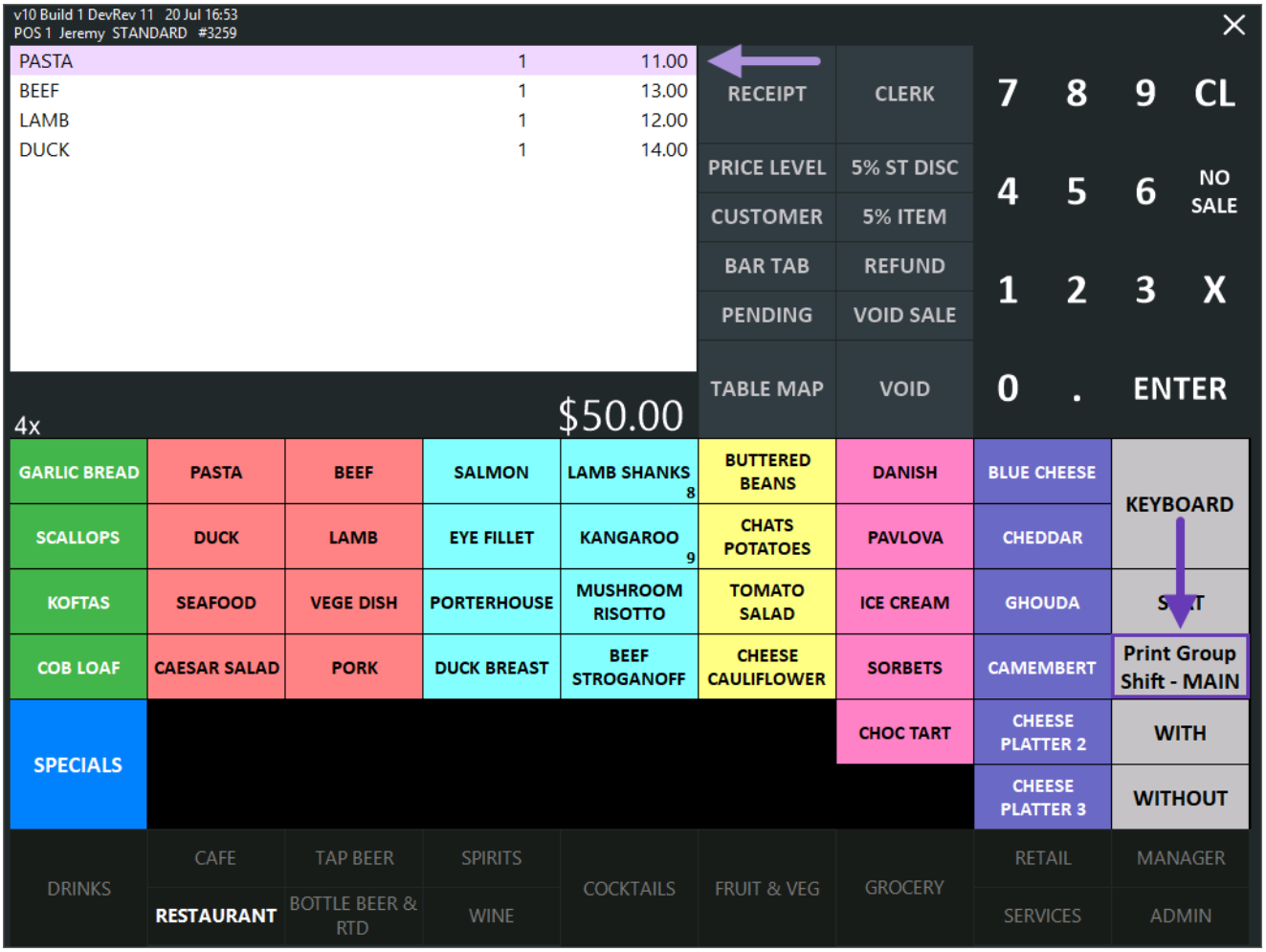
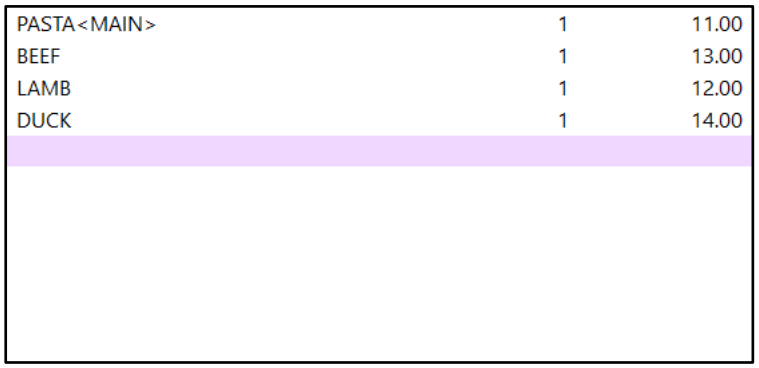
Go to: POS Screen.
Add Stock Item(s) to the sale.
Select a Stock Item in the sale window > Press the Print Group Shift button.
The Stock Item's Print Group will be shifted using the Print Group configured on the button.
The Print Group Descriptor will appear next to the Stock Item's Description.



After pressing the Print Group Shift button, the Stock Item's Print Group Descriptor will appear next to the Item Description in the sale window.



The above process can be repeated for each item in the sale that needs to be shifted to another Print Group.

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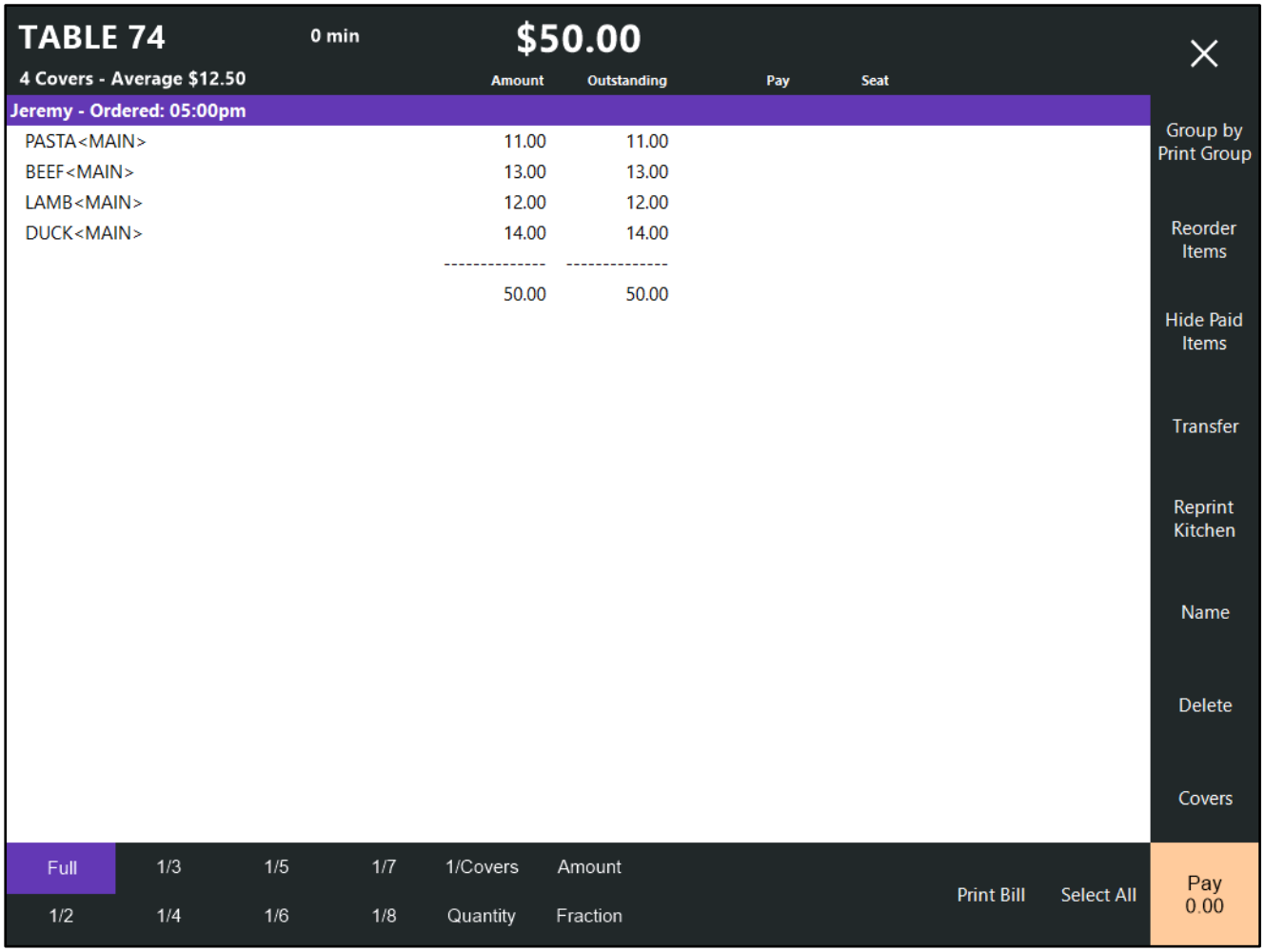
If the sale is saved to a Table, the Print Group Descriptor will also appear in the Table Details screen.
E.g. After the items have been added to a sale and the Print Group Shift function used to shift their Print Group, Press "Table Map" > Select a Table > then select the Table on the Table Map > Details.
The Print Group Descriptor will appear next to the Stock Items which have had their Print Group Shifted as shown in the below example:



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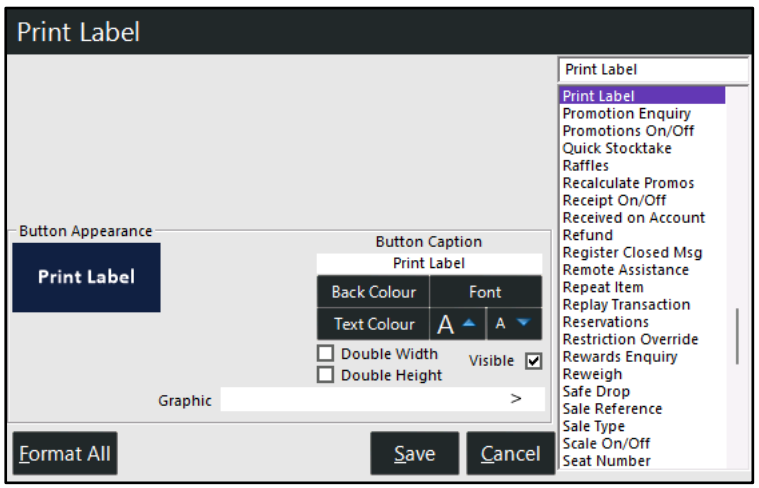
IP-8134 – Print Label Function – POS Screen Function to send current Line to Zebra Label

This functionality introduces the ability to send the current line on the POS Screen to a Zebra Label printer.
The printed label will contain the Audit Number, Date, Weight of the Stock Item, Amount per unit (e.g. kg/g/etc.), Description of the Stock Item and the Dollar value.

To configure this functionality, go to:
Back Office > Setup > POS Screen > POS Screen Setup > Select a POS Screen Layout > Buttons.
Select a POS Screen Tab > Select a blank/unused button > Configure as follows:

- **Function:** Print Label
- **Button Appearance/Button Caption:** Configure as desired.



Save the button/Close the POS Screen Layout windows.

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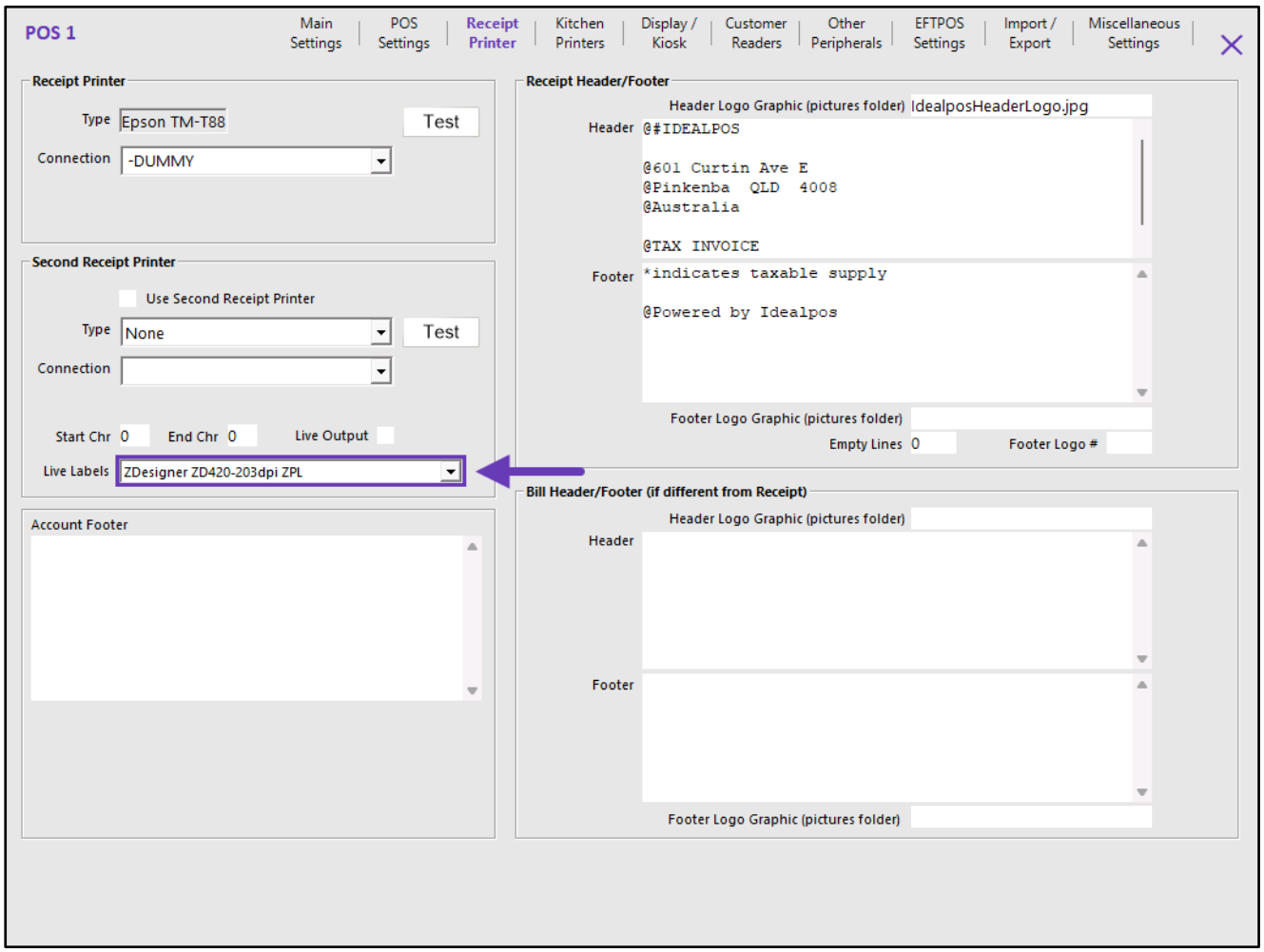
Go to: Back Office > Setup > POS Terminals > Select the POS Terminal > Modify > Receipt Printer tab > Live Labels. Select the Zebra Label Printer from the Live Labels dropdown box.



Close the Modify POS Terminal window.

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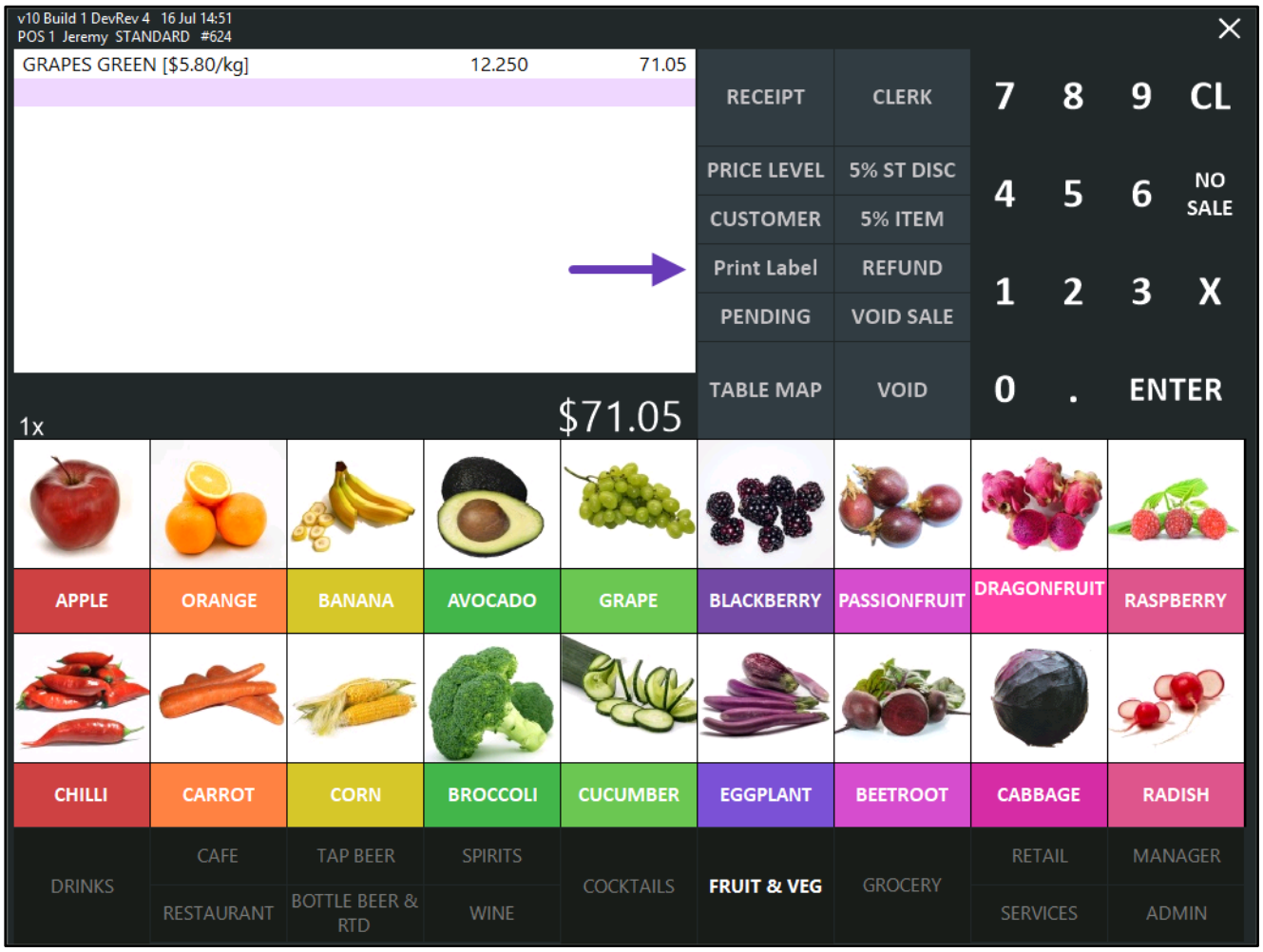
Go to: POS Screen > Add items to sale.
When choosing which Stock Item will have a label printed to the Zebra label, there are two methods:
When a Stock Item isn't highlighted in the sale window and the Print Label button is pressed, Idealpos will print a label to the Zebra Label printer for the last Stock Item in the sale.
When a Stock Item is selected in the sale window and the Print Label button is pressed, Idealpos will print a label to the Zebra Label printer for the currently selected Stock Item in the sale.



After pressing the "Print Label" button, a label will be printed to the Zebra Label printer.

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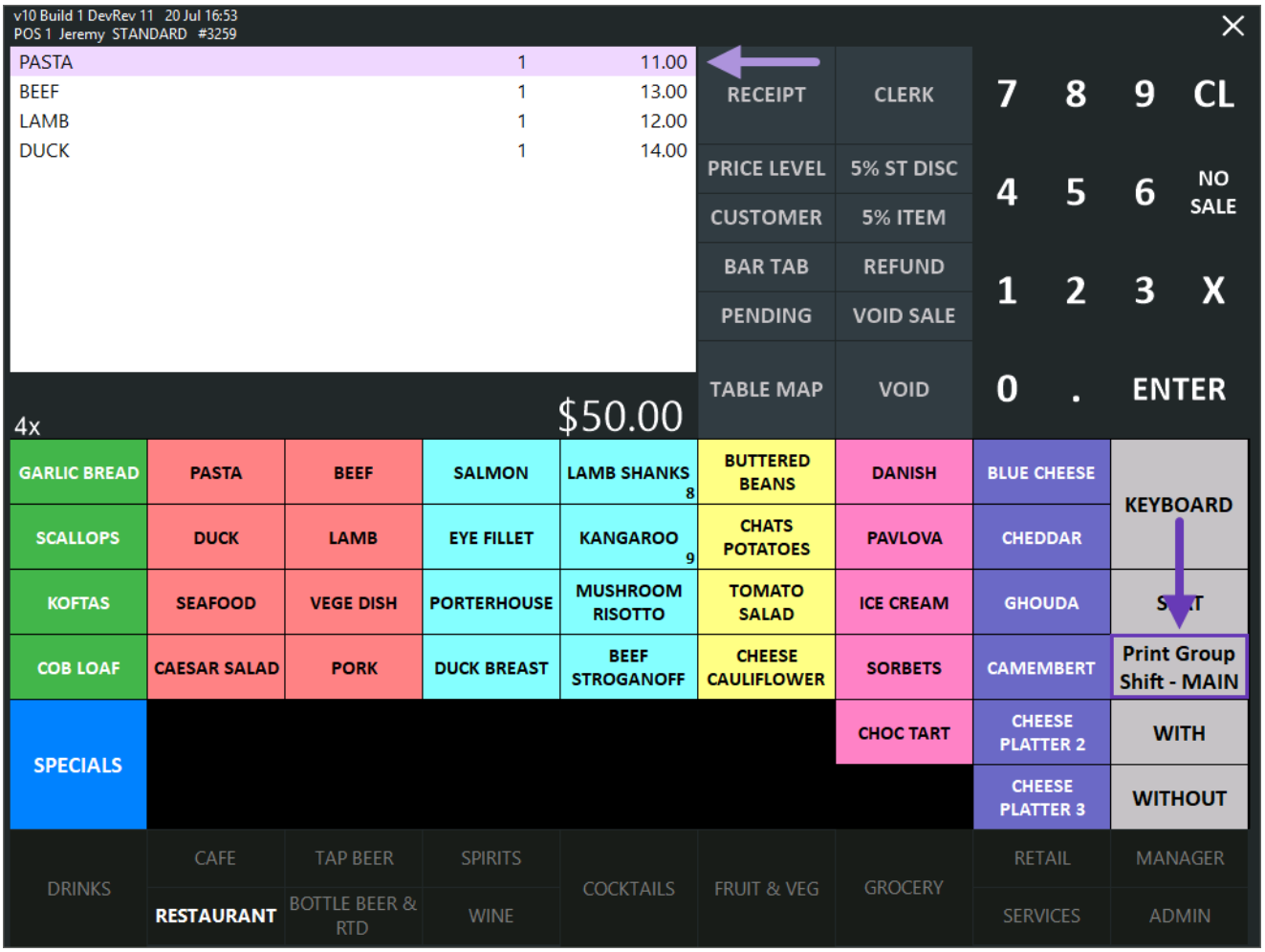
IP-8141 – Table Details – Group by Print Group Shift

This functionality adds support for Grouping by Print Group Shift on the Table Details screen.
Prior to this change, Stock Items were grouped by their original Print Groups in the Table Details screen even when the Print Group Shift function was used to change their Print Group.
When using the Print Group Shift function to change a Stock Item's Print Group, the items will now be grouped by their Shifted Print Group.

The process for setting up Print Group Shift buttons is outlined under IP-402 – Print Group Shift Function – Descriptor shows in POS Screen.

Once the Print Group Shift buttons have been setup as outlined in IP-402, follow the below steps to use this functionality on the Table Details screen.

Add Stock Items to the sale > Select a Stock Item in the sale window > Press the Print Group Shift button.



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After pressing the Print Group Shift button, the Stock Item's Print Group Descriptor will appear next to the Item Description in the sale window.

PASTA<MAIN>	1	11.00
BEEF	1	13.00
LAMB	1	12.00
DUCK	1	14.00

The above process can be repeated for each item in the sale that needs to be shifted to another Print Group.

Press the "Table Map" button > select a Table on the Table Map to transfer the sale to.
From the Table Map, select the Table > Details.

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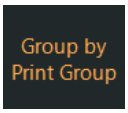
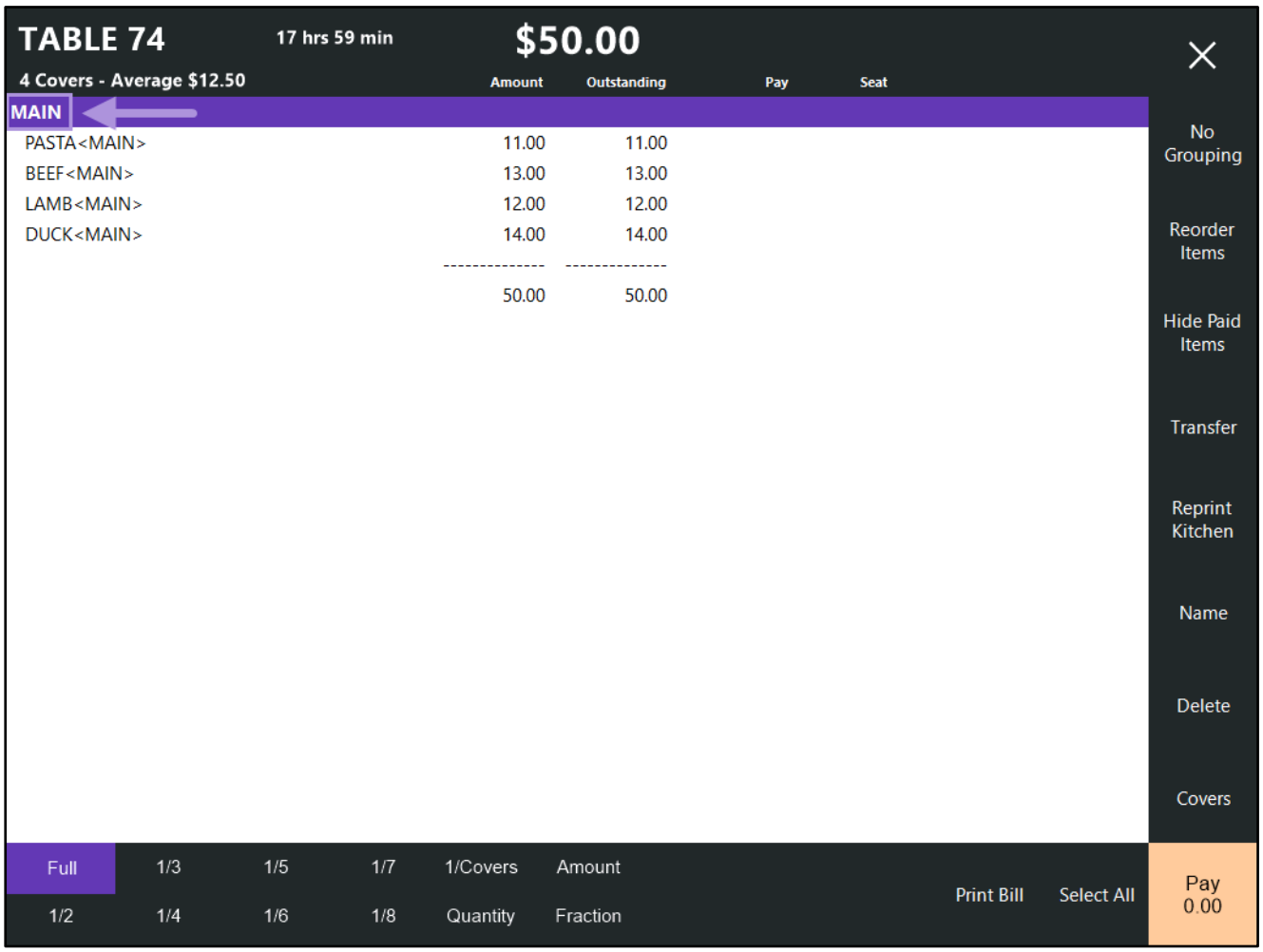
The Table Details screen will be displayed.
The top-right corner of the screen contains a Group by button which toggles between various Group by types. Each time the button is pressed, the button caption changes.
The following are the Group by types/button captions that are displayed on the Group by button:

- No Grouping
- Group by Order Time
- Group by Print Group

Press the "Group by Print Group" button.



The Stock Items shown in the Table Details screen will be grouped by their Shifted Print Group as shown in the example below.



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IP-8155 – Enabler Interface – Option for Menu Buttons on Right Side of POS Screen

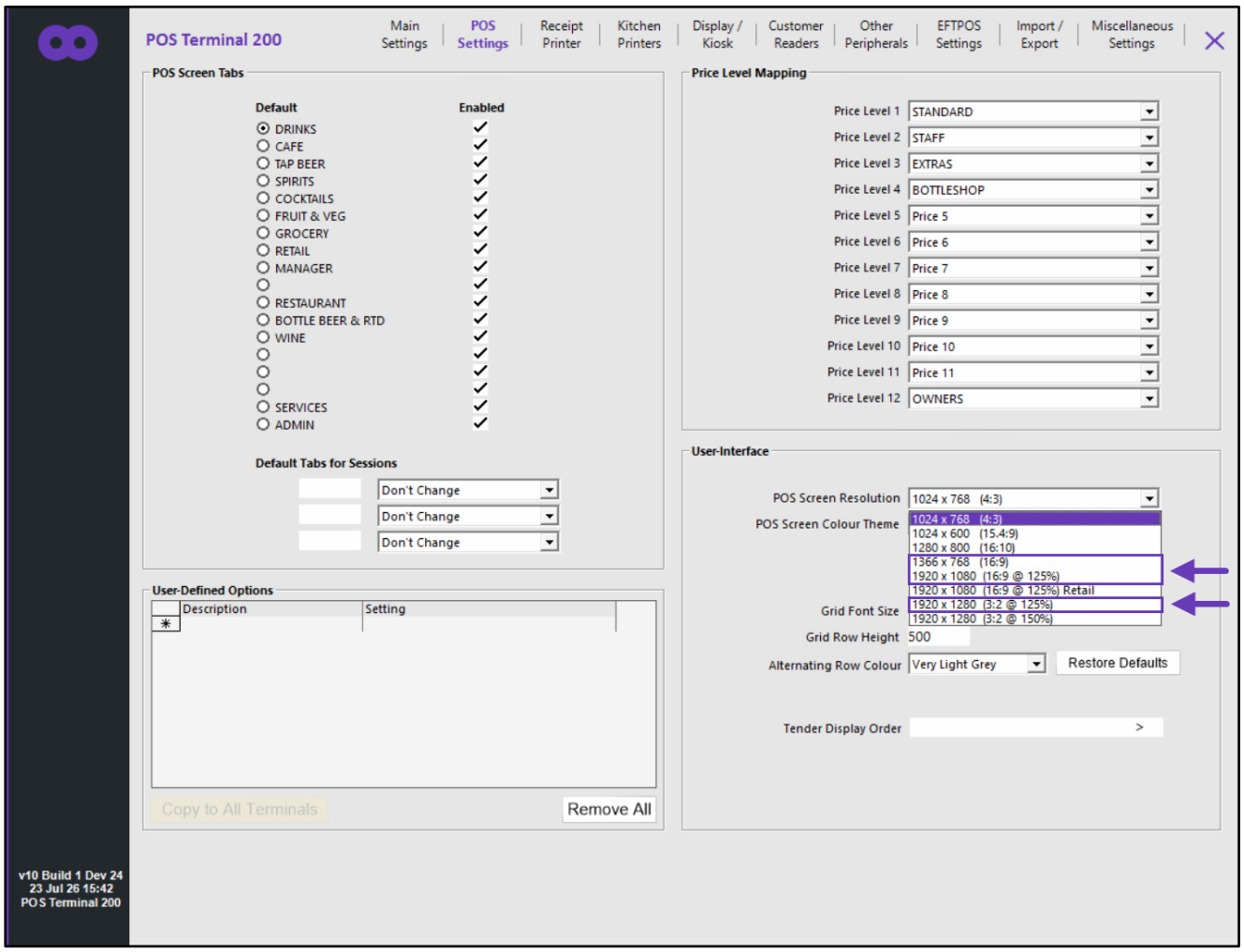
This functionality introduces the ability to display the POS Screen Menu Buttons on the Right Side of the POS Screen. This can be enabled if there are issues with the Menu Buttons interfering with the hidden taskbar at the bottom of the screen.
When enabling "Menu Buttons on Right", it will trigger the Menu Buttons to be displayed on the right-hand side of the POS Screen in the position where the 9th column of POS Screen buttons normally appear.
Therefore, when enabling this option, additional POS Screen configuration will be required to move any POS Screen buttons from the 9th column to another location on the screen which is accessible when this option is enabled.

Note – The "Menu Buttons on Right" option outlined below will only appear when a POS Terminal has the Enabler Interface enabled in the Licence Gateway.

Go to: Back Office > Setup > POS Terminals > Select POS Terminal > Modify > POS Settings tab.
Under User-Interface > Enable the checkbox "Menu Buttons on Right".
This checkbox is only available when the following POS Screen Resolutions are selected in the POS Screen Resolution dropdown box:

- 1366 x 768 (16:9)
- 1920 x 1080 (16:9 @ 125%)
- 1920 x 1280 (3:2 @ 125%)

The resolutions which support this function are shown below:



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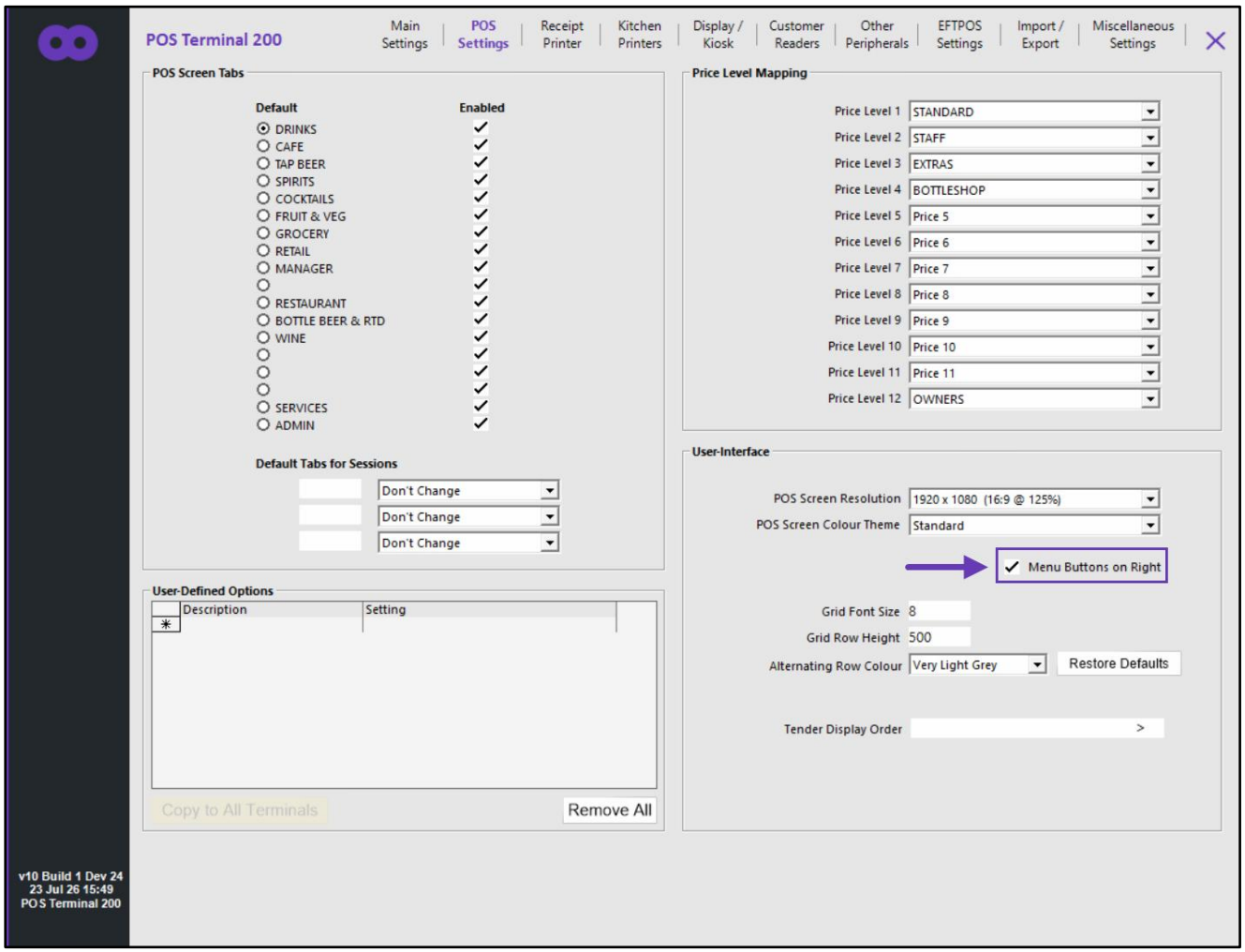
When selecting any of the above resolutions, a new "Menu Buttons on Right" checkbox will be displayed.
Enable the option to show the Menu Buttons on Right.



Close the POS Terminals window.
The change should take effect without requiring a restart.

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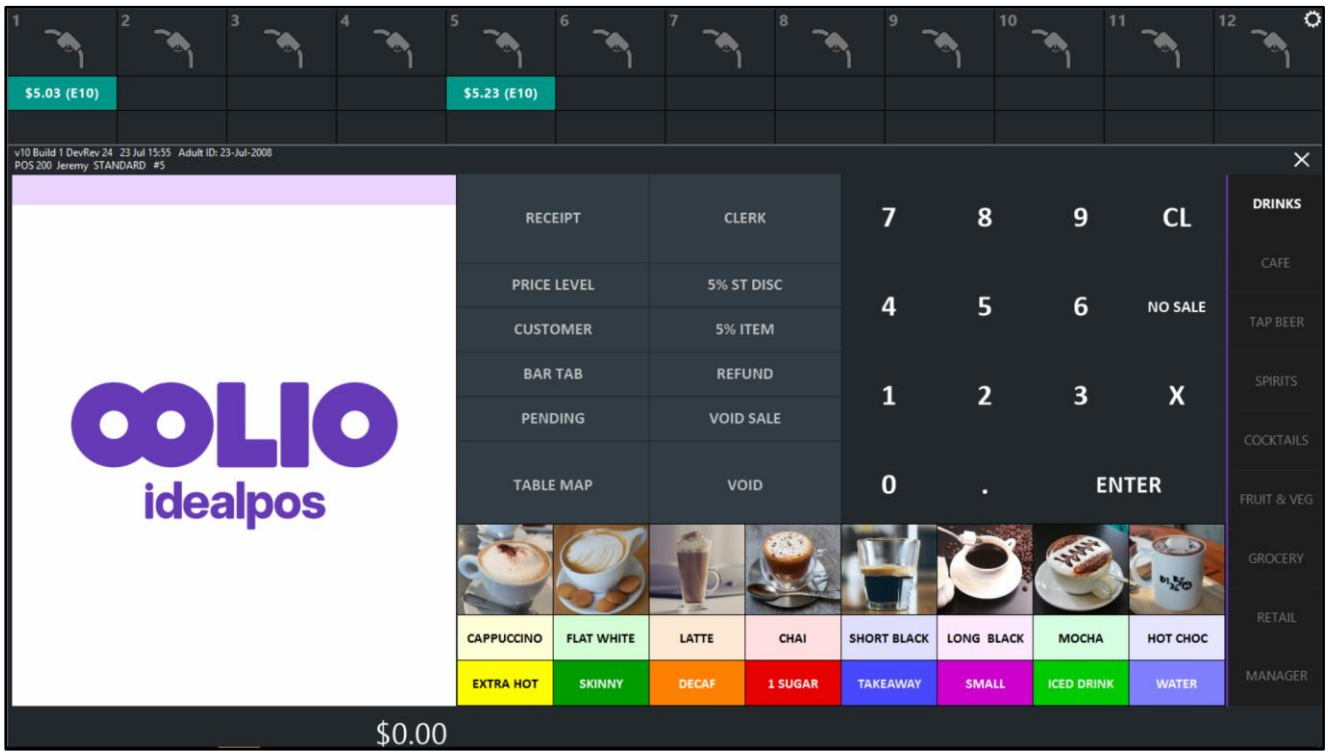
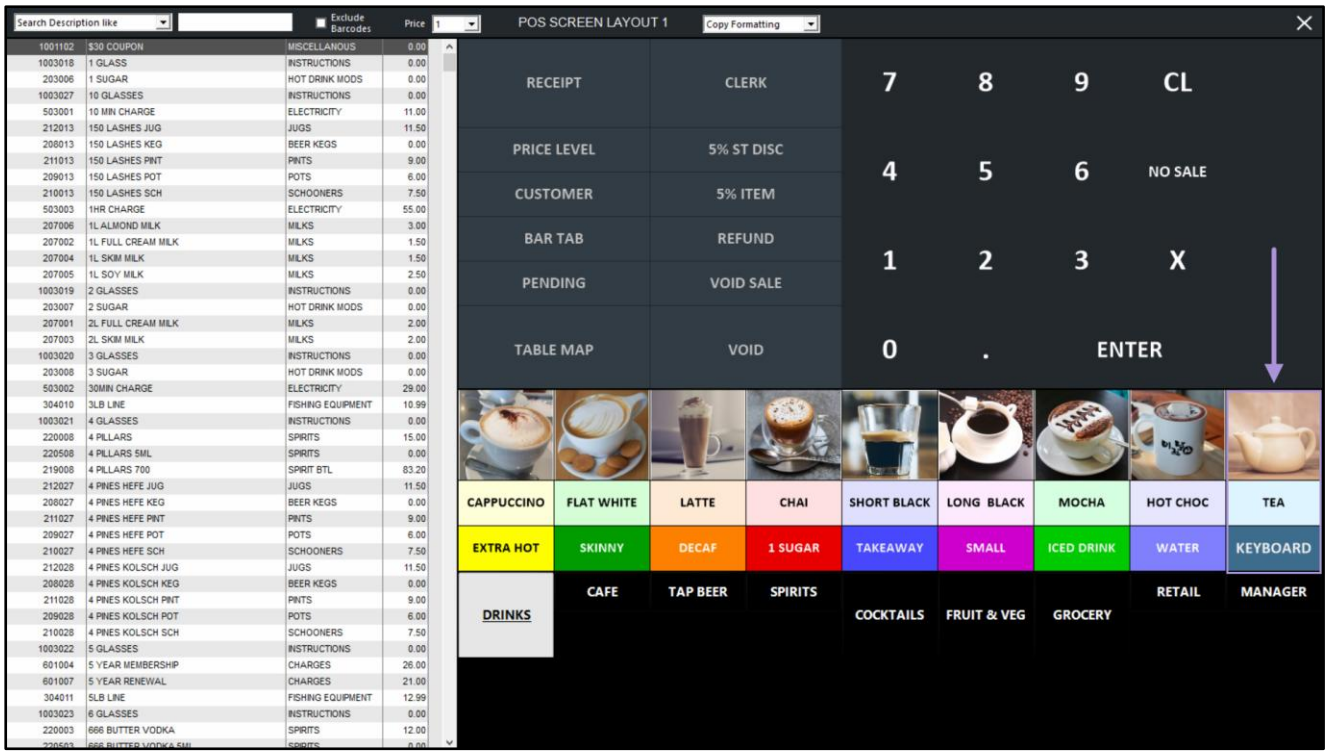
Go to: POS Screen.
The POS Screen Menu Buttons will be displayed on the right-hand side of the screen.



If required, any POS Screen configuration to re-configure button placement can be done by going to:
Back Office > Setup > POS Screen > POS Screen Setup > Select a POS Screen Layout > Buttons.

Buttons shown in the 9th column of each POS Screen tab are unavailable when using the "Menu Buttons on Right" setting.



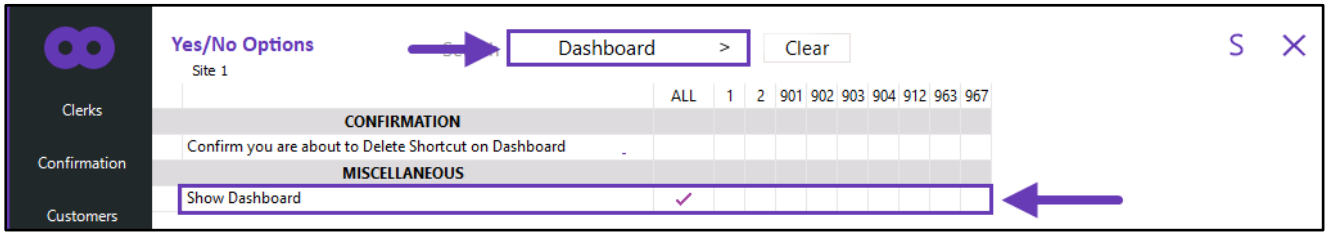
Report Hub

IP-8198 – Report Hub – Improved Performance Sales Reports (64-bit only)

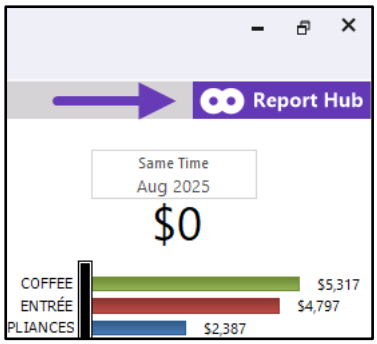
This functionality introduces a new Report Hub function on the Back Office Dashboard which contains Sales Reports with improved performance for large databases.
The Report Hub function is only available when Idealpos is installed on a 64-bit version of Windows.
It is recommended that the report be used on modern systems with a screen resolution of 1920x1080.
The following Sales Report Types are available:

- Stock Items
- Departments
- Sales Categories
- Customers
- Clerks

To access the new Report Hub, the Show Dashboard option must be enabled.
If the Dashboard is not visible, it can be enabled by going to:
Back Office > Setup > Yes/No Options > Search: Dashboard > Enable "Show Dashboard".



On the top-right corner of the Back Office Dashboard, select "Report Hub".
As noted above, the Report Hub option is only available when Idealpos is installed on 64-bit versions of Windows.
The Report Hub button will be hidden and unavailable on 32-bit versions of Windows.



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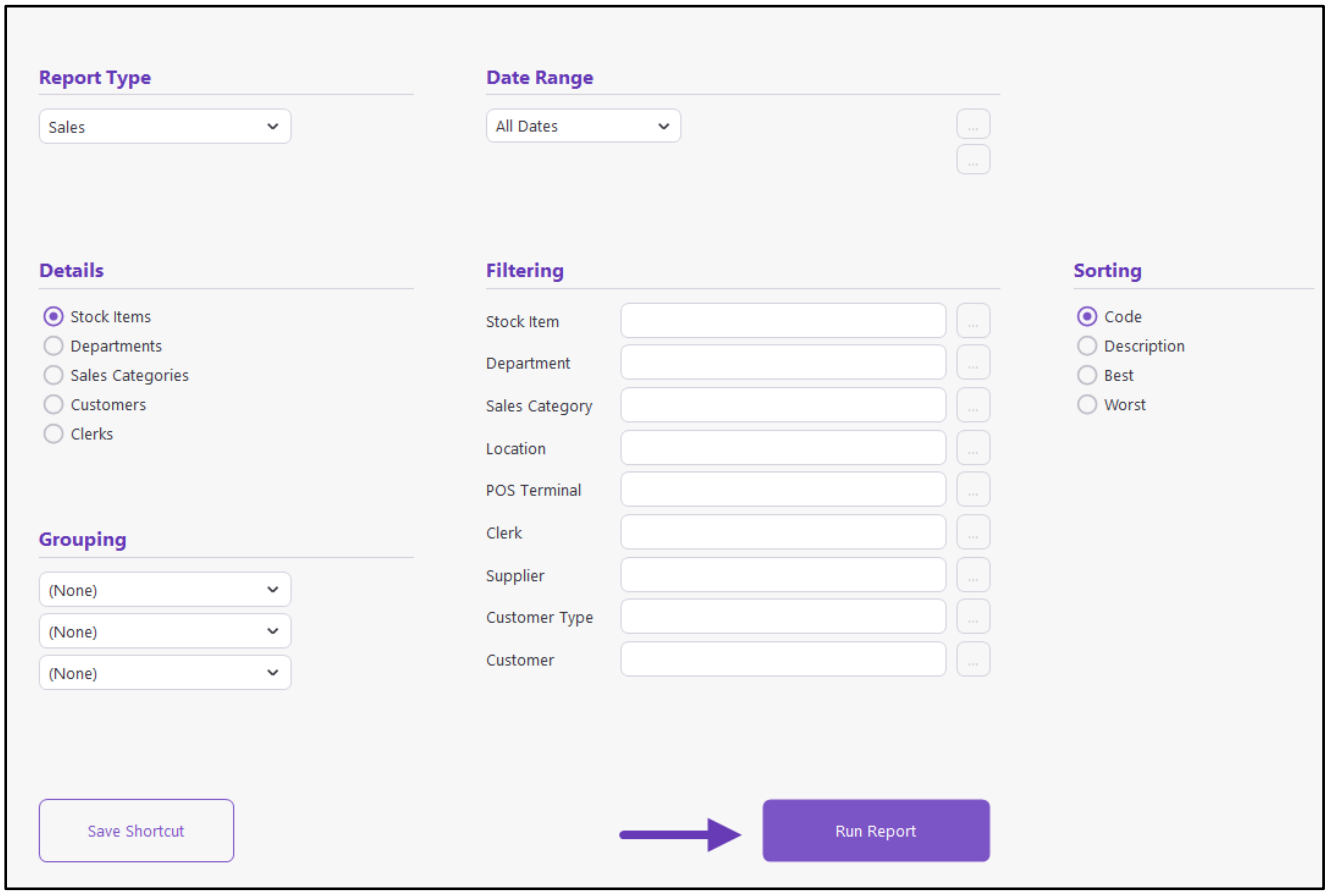
The Report Hub will be displayed with the available options for reporting.
Select the required criteria and press "Run Report".
The Filtering fields support entry of codes as single values, comma separated values, as a range or a combination.
E.g. 202001,202002,303001-303006



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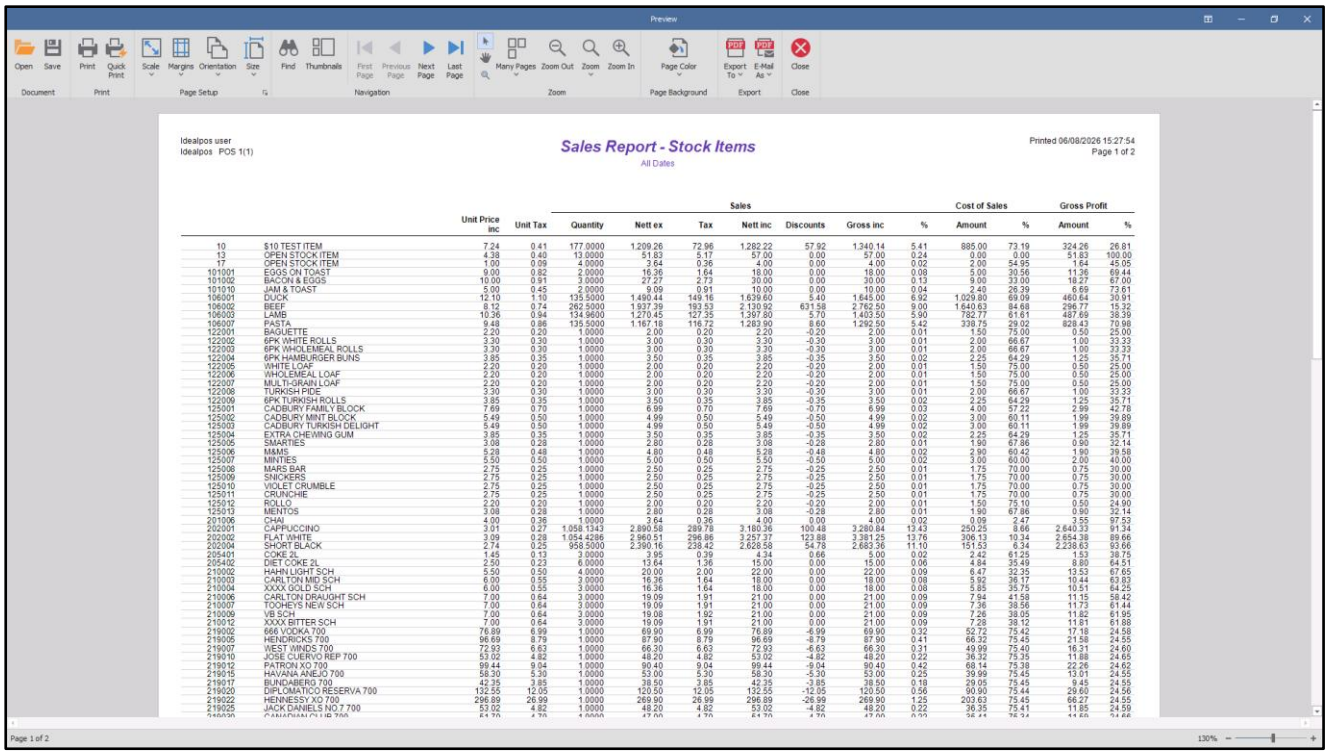
The Report will be generated and displayed within a modern report viewer.
The modern report viewer supports CTRL + scroll up/down to zoom in and out.
Note – If the report does not run, ensure that the Idealpos v10 Framework Patch has been installed.



				Sales							Cost of Sales		Gross Profit	
		Unit Price inc	Unit Tax	Quantity	Nett ex	Tax	Nett inc	Discounts	Gross inc	%	Amount	%	Amount	%
10	$10 TEST ITEM	7.24	0.41	177.0000	1,209.26	72.96	1,282.22	57.92	1,340.14	5.41	885.00	73.19	324.26	26.81
13	OPEN STOCK ITEM	4.38	0.40	13.0000	51.83	5.17	57.00	0.00	57.00	0.24	0.00	0.00	51.83	100.00
17	OPEN STOCK ITEM	1.00	0.09	4.0000	3.64	0.36	4.00	0.00	4.00	0.02	2.00	54.95	1.64	45.05
101001	EGGS ON TOAST	9.00	0.82	2.0000	16.36	1.64	18.00	0.00	18.00	0.08	5.00	30.56	11.36	69.44
101002	BACON & EGGS	10.00	0.91	3.0000	27.27	2.73	30.00	0.00	30.00	0.13	9.00	33.00	18.27	67.00
101010	JAM & TOAST	5.00	0.45	2.0000	9.09	0.91	10.00	0.00	10.00	0.04	2.40	26.39	6.69	73.61
106001	DUCK	12.10	1.10	135.5000	1,490.44	149.16	1,639.60	5.40	1,645.00	6.92	1,029.80	69.09	460.64	30.91
106002	BEEF	8.12	0.74	282.5000	1,937.39	193.53	2,130.92	631.58	2,762.50	9.00	1,640.63	84.68	296.77	15.32
106003	LAMB	10.36	0.94	134.9600	1,270.45	127.35	1,397.80	5.70	1,403.50	5.90	782.77	61.61	487.69	38.39
106007	PASTA	9.48	0.86	135.5000	1,167.18	116.72	1,283.90	8.60	1,292.50	5.42	338.75	29.02	828.43	70.98
122001	BAGUETTE	2.20	0.20	1.0000	2.00	0.20	2.20	-0.20	2.00	0.01	1.50	75.00	0.50	25.00
122002	6PK WHITE ROLLS	3.30	0.30	1.0000	3.00	0.30	3.30	-0.30	3.00	0.01	2.00	66.67	1.00	33.33
122003	6PK WHOLEMEAL ROLLS	3.30	0.30	1.0000	3.00	0.30	3.30	-0.30	3.00	0.01	2.00	66.67	1.00	33.33
122004	6PK HAMBURGER BUNS	3.85	0.35	1.0000	3.50	0.35	3.85	-0.35	3.50	0.02	2.25	64.29	1.25	35.71
122005	WHITE LOAF	2.20	0.20	1.0000	2.00	0.20	2.20	-0.20	2.00	0.01	1.50	75.00	0.50	25.00
122006	WHOLEMEAL LOAF	2.20	0.20	1.0000	2.00	0.20	2.20	-0.20	2.00	0.01	1.50	75.00	0.50	25.00
122007	MULTI-GRAIN LOAF	2.20	0.20	1.0000	2.00	0.20	2.20	-0.20	2.00	0.01	1.50	75.00	0.50	25.00
122008	TURKISH PIDE	3.30	0.30	1.0000	3.00	0.30	3.30	-0.30	3.00	0.01	2.00	66.67	1.00	33.33
122009	6PK TURKISH ROLLS	3.85	0.35	1.0000	3.50	0.35	3.85	-0.35	3.50	0.02	2.25	64.29	1.25	35.71
125001	CADBURY FAMILY BLOCK	7.69	0.70	1.0000	6.99	0.70	7.69	-0.70	6.99	0.03	4.00	57.22	2.99	42.78
125002	CADBURY MINT BLOCK	5.49	0.50	1.0000	4.99	0.50	5.49	-0.50	4.99	0.02	3.00	60.11	1.99	39.89
125003	CADBURY TURKISH DELIGHT	5.49	0.50	1.0000	4.99	0.50	5.49	-0.50	4.99	0.02	3.00	60.11	1.99	39.89
125004	EXTRA CHEWING GUM	3.85	0.35	1.0000	3.50	0.35	3.85	-0.35	3.50	0.02	2.25	64.29	1.25	35.71
125005	SMARTIES	3.08	0.28	1.0000	2.80	0.28	3.08	-0.28	2.80	0.01	1.90	67.86	0.90	32.14
125006	M&MS	5.28	0.48	1.0000	4.80	0.48	5.28	-0.48	4.80	0.02	2.90	60.42	1.90	39.58
125007	MINTIES	5.50	0.50	1.0000	5.00	0.50	5.50	-0.50	5.00	0.02	3.00	60.00	2.00	40.00
125008	MARS BAR	2.75	0.25	1.0000	2.50	0.25	2.75	-0.25	2.50	0.01	1.75	70.00	0.75	30.00
125009	SNICKERS	2.75	0.25	1.0000	2.50	0.25	2.75	-0.25	2.50	0.01	1.75	70.00	0.75	30.00
125010	VIOLET CRUMBLE	2.75	0.25	1.0000	2.50	0.25	2.75	-0.25	2.50	0.01	1.75	70.00	0.75	30.00
125011	CRUNCHIE	2.75	0.25	1.0000	2.50	0.25	2.75	-0.25	2.50	0.01	1.75	70.00	0.75	30.00
125012	ROLLO	2.20	0.20	1.0000	2.00	0.20	2.20	-0.20	2.00	0.01	1.50	75.10	0.50	24.90
125013	MENTOS	3.08	0.28	1.0000	2.80	0.28	3.08	-0.28	2.80	0.01	1.90	67.86	0.90	32.14
201006	CHAI	4.00	0.36	1.0000	3.64	0.36	4.00	0.00	4.00	0.02	0.09	2.47	3.55	97.53
202001	CAPPUCCINO	3.01	0.27	1,058.1343	2,890.58	289.78	3,180.36	100.48	3,280.84	13.43	250.25	8.66	2,640.33	91.34
202002	FLAT WHITE	3.09	0.28	1,054.4286	2,960.51	296.86	3,257.37	123.88	3,381.25	13.76	306.13	10.34	2,654.38	89.66
202004	SHORT BLACK	2.74	0.25	958.5000	2,390.16	238.42	2,628.58	54.78	2,683.36	11.10	151.53	6.34	2,238.63	93.66
205401	COKE 2L	1.45	0.13	3.0000	3.95	0.39	4.34	0.66	5.00	0.02	2.42	61.25	1.53	38.75
205402	DIET COKE 2L	2.50	0.23	6.0000	13.64	1.36	15.00	0.00	15.00	0.06	4.84	35.49	8.80	64.51
210002	HAHN LIGHT SCH	5.50	0.50	4.0000	20.00	2.00	22.00	0.00	22.00	0.09	8.47	32.35	13.53	67.65
210003	CARLTON MID SCH	6.00	0.55	3.0000	16.36	1.64	18.00	0.00	18.00	0.08	5.92	36.17	10.44	63.83
210004	XXXX GOLD SCH	6.00	0.55	3.0000	16.36	1.64	18.00	0.00	18.00	0.08	5.85	35.75	10.51	64.25
210006	CARLTON DRAUGHT SCH	7.00	0.64	3.0000	19.09	1.91	21.00	0.00	21.00	0.09	7.94	41.58	11.15	58.42
210007	TOOHEY'S NEW SCH	7.00	0.64	3.0000	19.09	1.91	21.00	0.00	21.00	0.09	7.36	38.56	11.73	61.44
210009	VB SCH	7.00	0.64	3.0000	19.08	1.92	21.00	0.00	21.00	0.09	7.26	38.05	11.82	61.95
210012	XXXX BITTER SCH	7.00	0.64	3.0000	19.09	1.91	21.00	0.00	21.00	0.09	7.28	38.12	11.81	61.88
219002	666 VODKA 700	76.89	6.99	1.0000	69.90	6.99	76.89	-6.99	69.90	0.32	52.72	75.42	17.18	24.58
219005	HENDRICKS 700	96.69	8.79	1.0000	87.90	8.79	96.69	-8.79	87.90	0.41	66.32	75.45	21.58	24.55
219007	WEST WINDS 700	72.93	6.63	1.0000	66.30	6.63	72.93	-6.63	66.30	0.31	49.99	75.40	16.31	24.60
219010	JOSE CUERVO REP 700	53.02	4.82	1.0000	48.20	4.82	53.02	-4.82	48.20	0.22	36.32	75.35	11.88	24.65
219012	PATRON XO 700	99.44	9.04	1.0000	90.40	9.04	99.44	-9.04	90.40	0.42	68.14	75.38	22.26	24.62
219015	HAVANA ANEJO 700	58.30	5.30	1.0000	53.00	5.30	58.30	-5.30	53.00	0.25	39.99	75.45	13.01	24.55
219017	BUNDABERG 700	42.35	3.85	1.0000	38.50	3.85	42.35	-3.85	38.50	0.18	29.05	75.45	9.45	24.55
219020	DIPLOMATICO RESERVA 700	132.55	12.05	1.0000	120.50	12.05	132.55	-12.05	120.50	0.56	90.90	75.44	29.60	24.56
219022	HENNESSY XO 700	296.89	26.99	1.0000	269.90	26.99	296.89	-26.99	269.90	1.25	203.63	75.45	66.27	24.55
219025	JACK DANIELS NO.7 700	53.02	4.82	1.0000	48.20	4.82	53.02	-4.82	48.20	0.22	36.35	75.41	11.85	24.59

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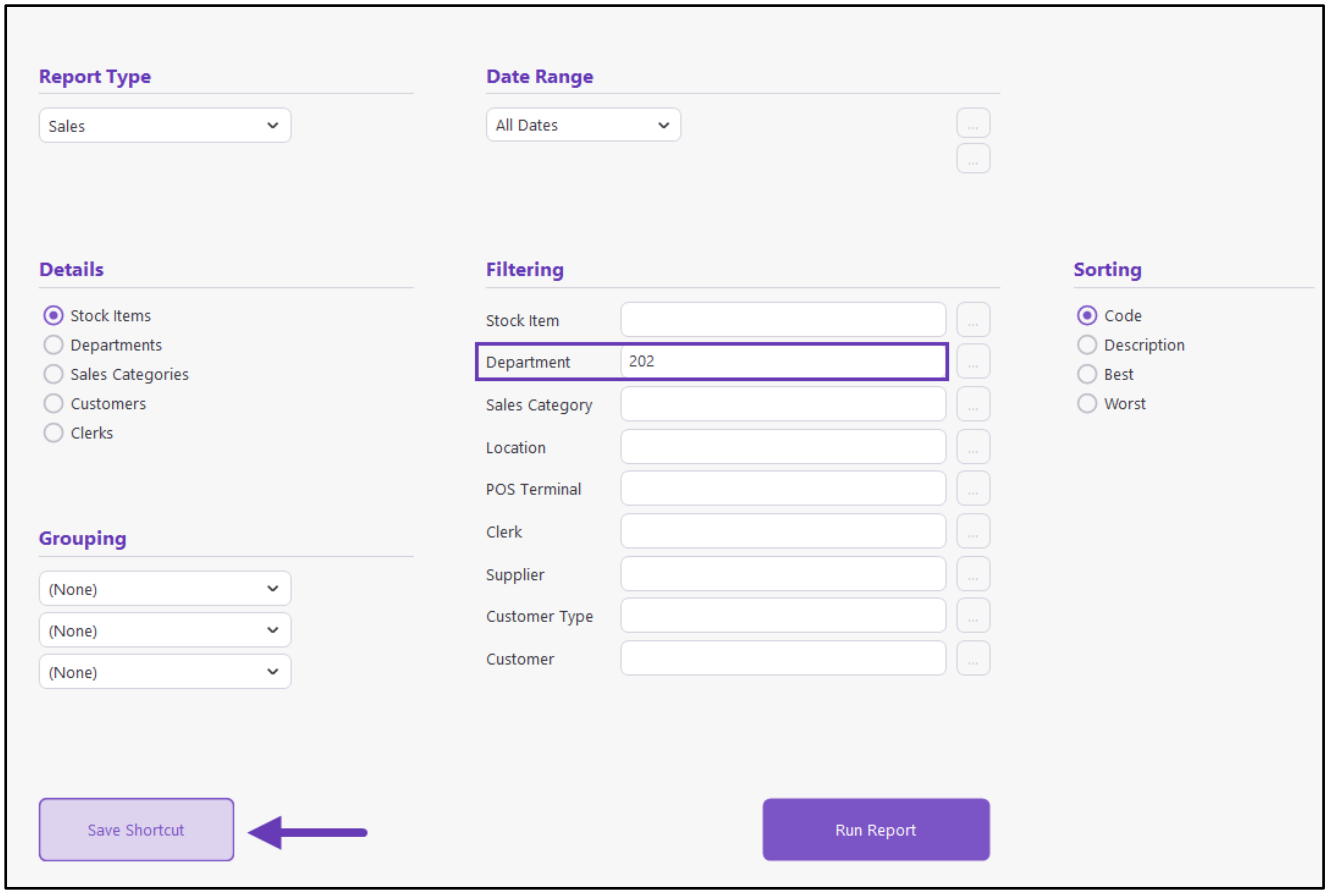
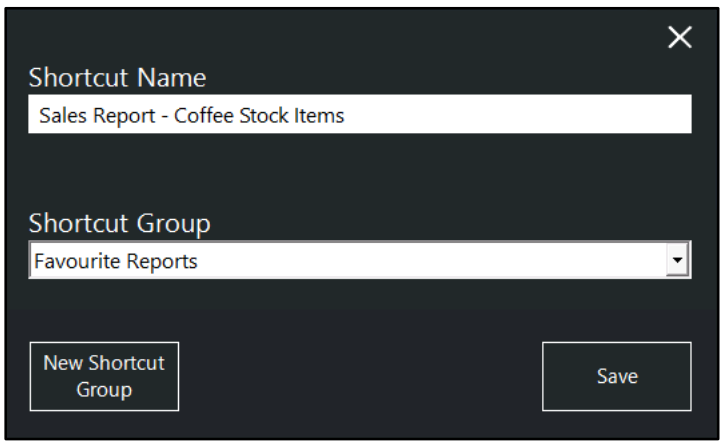
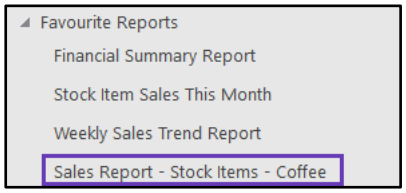
Reports available in the Report Hub can be saved as Shortcuts.
Any specified selection criteria entered will also be saved in the Shortcut.
E.g. Using the Idealpos Demo Database, the Department Code 202 is associated with the Coffee Department.
When entering 202 into the Department field and pressing the "Save Shortcut" button, the Shortcut will be saved using the Department filter.



Enter a Shortcut Name/Select a Shortcut Group > Save.



The Shortcut will be added to the list of Shortcuts on the left-hand side of the Back Office.



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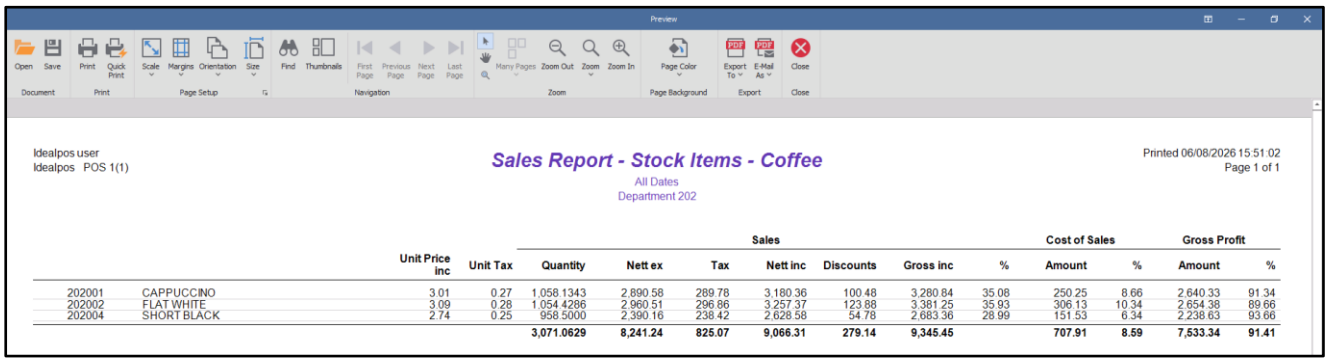
When running the saved Shortcut, it will be generated using the selection criteria that was chosen when the Shortcut was originally saved.



Idealpos user
Idealpos POS 1(1)

Sales Report - Stock Items - Coffee

All Dates
Department 202

Printed 06/08/2026 15:51:02
Page 1 of 1

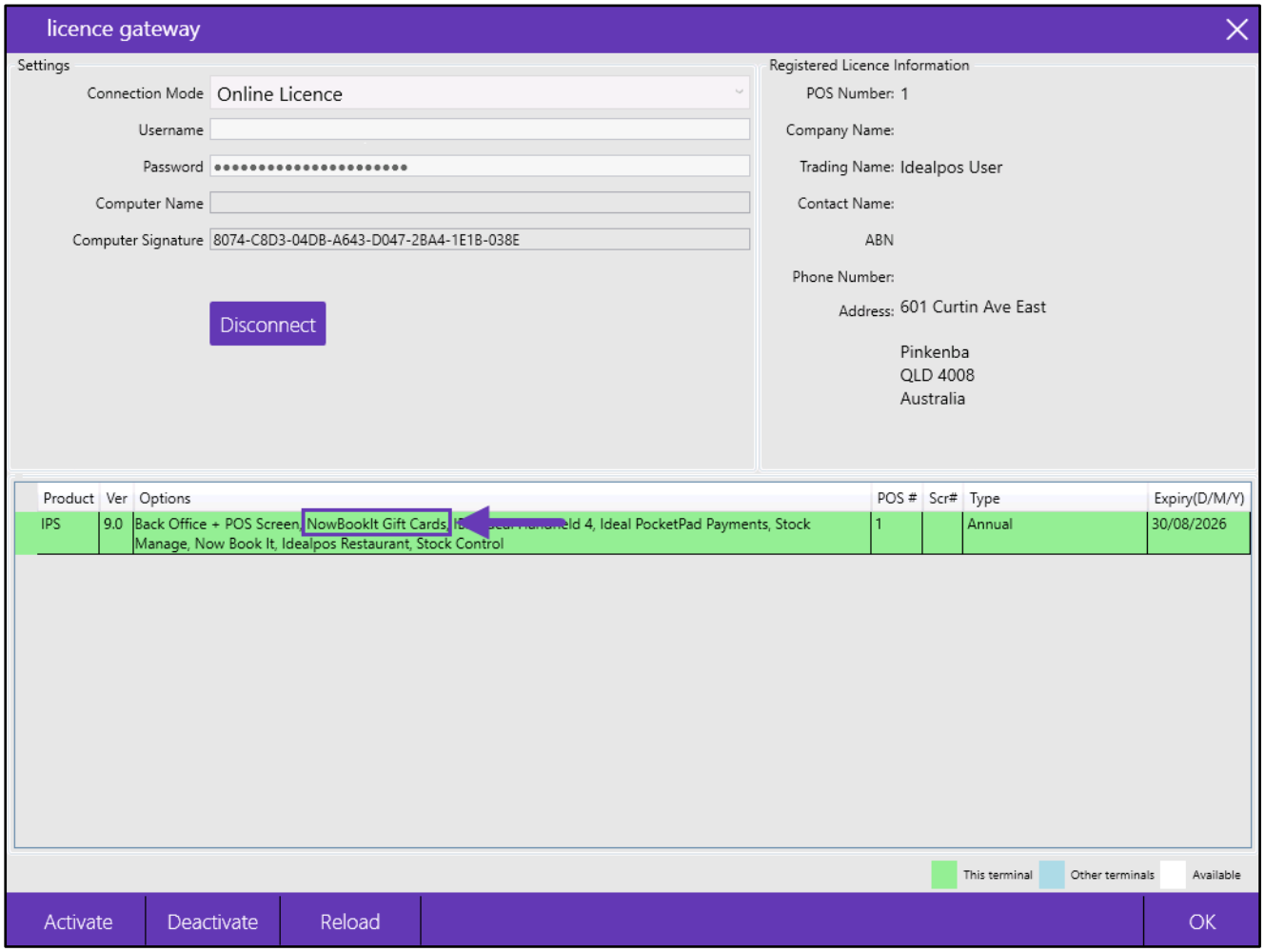
				Sales							Cost of Sales		Gross Profit	
		Unit Price inc	Unit Tax	Quantity	Nett ex	Tax	Nett inc	Discounts	Gross inc	%	Amount	%	Amount	%
202001	CAPPUCCINO	3.01	0.27	1,058.1343	2,890.58	289.78	3,180.36	100.48	3,280.84	35.08	250.25	8.66	2,640.33	91.34
202002	FLAT WHITE	3.09	0.28	1,054.4286	2,960.51	296.86	3,257.37	123.88	3,381.25	35.93	306.13	10.34	2,654.38	89.66
202004	SHORT BLACK	2.74	0.25	958.5000	2,390.16	238.42	2,628.58	54.78	2,683.36	28.99	151.53	6.34	2,238.63	93.66
				3,071.0629	**8,241.24**	**825.07**	**9,066.31**	**279.14**	**9,345.45**		**707.91**	**8.59**	**7,533.34**	**91.41**

Reservation Interfaces

IP-8169 – NowBookIt Gift Cards License

This change adds the requirement to have the "NowBookIt Gift Cards" module enabled in the Licence Gateway of each POS Terminal that requires the ability to redeem Now Book It Gift Cards.
Contact Idealpos or your Idealpos Reseller to purchase this module if Now Book It Gift Cards functionality is required.
If an existing site is already configured for Now Book It Gift Cards, ensure that this module is purchased/enabled prior to upgrading to v10 Build 2 so that Now Book It Gift Card functionality continues to work.

Go to: Back Office > Setup > Licence Gateway > Reload > Ensure that "NowBookIt Gift Cards" appears under the Options column for each POS Terminal that requires this functionality.



Restaurant and Table Map

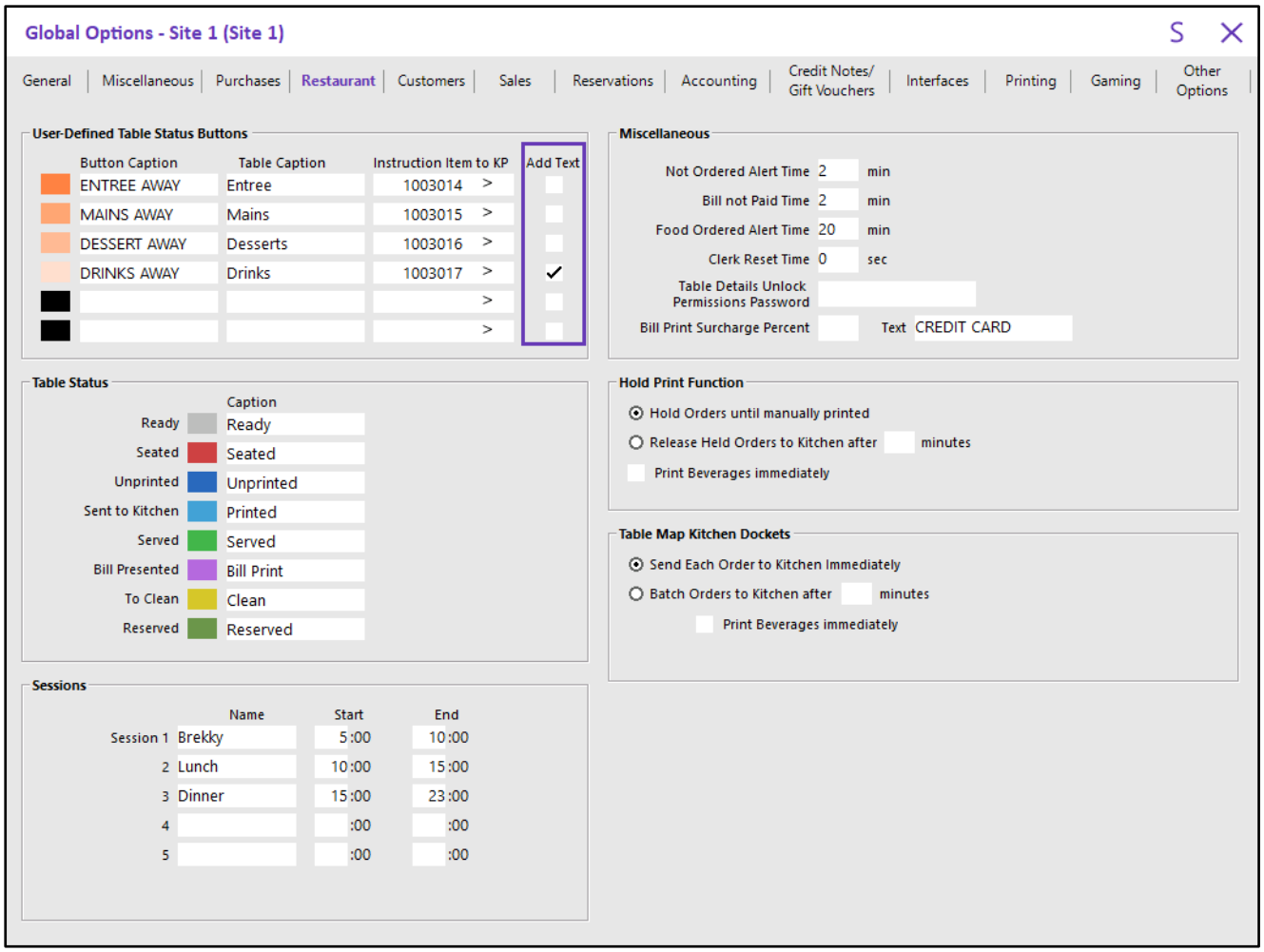
IP-8100 - User-Defined Table Status Buttons – Option to send Text to Kitchen

This functionality introduces the ability to enter additional text when using the User-Defined Table Status Buttons on the Table Map. This can be utilised when additional instructions need to be sent to the Kitchen after a course (e.g. Entrée, Mains, etc.) has been served to the table.

To configure and use this functionality, go to:
Back Office > Setup > Global Options > Restaurant > User-Defined Table Status Buttons
A new "Add Text" checkbox will appear next to each User-Defined Table Status Button.
Enable the option as required.

When the "Add Text" checkbox is enabled for a specific User-Defined Table Status Button, an on-screen keyboard will appear after that User-Defined Table Status Button is pressed on the Table Map.
Any text that is entered will be printed to the Kitchen Docket Printer(s).

- If an Instruction Item to KP has been set for the User-Defined Table Status Button, the text will print below that instruction item on the Kitchen Docket Printer(s) enabled for the specified Instruction Item.
- If no Instruction Item to KP has been set for the User-Defined Table Status Button, the text will be printed to all Kitchen Printer(s) that are linked to the POS Terminal in Back Office > Setup > Network Printers.



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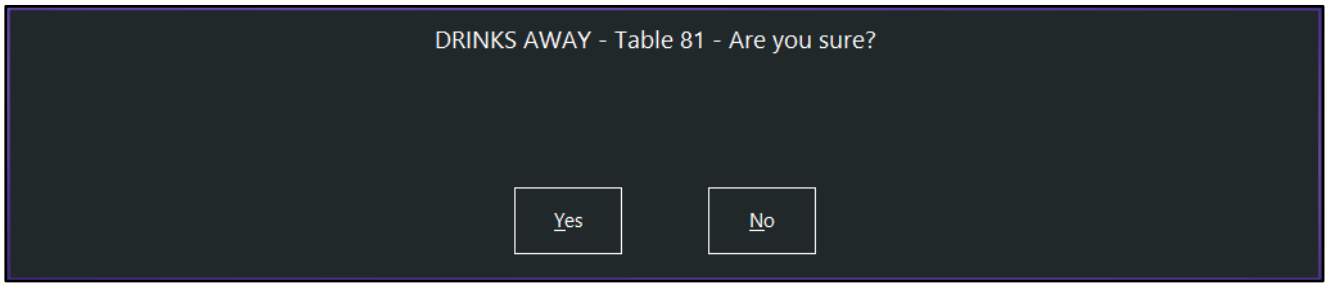
Close the Global Options.
Go to: POS Screen > Add items to a sale > Press "Table Map" > Select a Table > Enter number of Covers if prompted.
From the Table Map > Select the Table > Press the User-Defined Table Status button [which had the "Add Text" option enabled in Global Options] at the bottom of the screen.

A confirmation prompt will be displayed to set the User-Defined Status on the selected table.
Press "Yes" to proceed.



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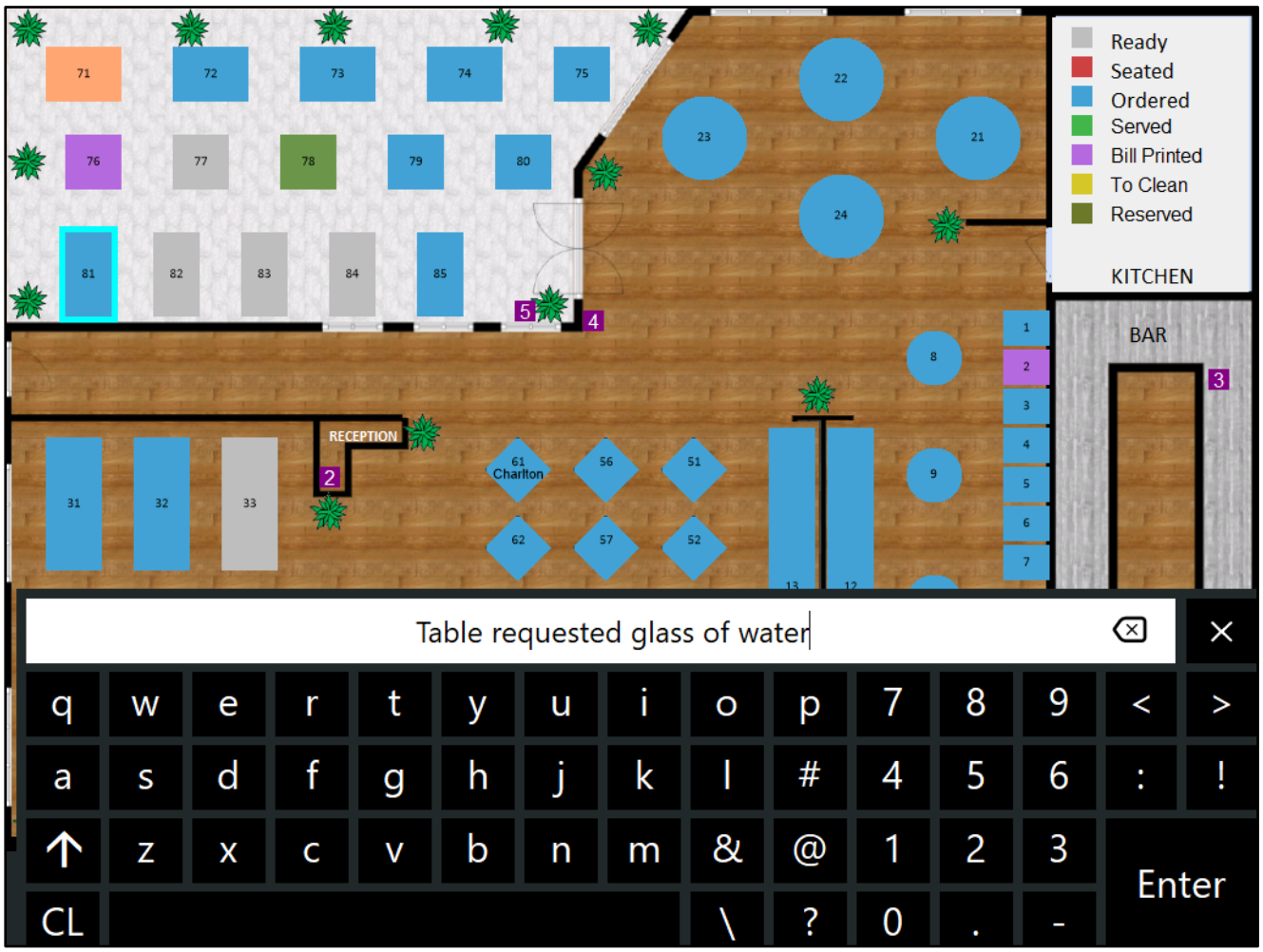
An on-screen keyboard will be displayed.
Enter the required text to send to the Kitchen.
The text can be any message or request to the Kitchen.
E.g. Table requested glass of water

The entered text will be printed to the Kitchen Docket Printer(s).

- If an Instruction Item to KP has been set for the User-Defined Table Status Button, the text will print below that instruction item on the Kitchen Docket Printer(s) enabled for the specified Instruction Item.
- If no Instruction Item to KP has been set for the User-Defined Table Status Button, the text will be printed to all Kitchen Printer(s) that are linked to the POS Terminal in Back Office > Setup > Network Printers.



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If an Instruction Item is configured for the User-Defined Table Status Button, all Kitchen Printer(s) enabled for the Instruction Item will print the entered text below the Instruction Item.

```
TABLE 81

 11:35am    22-Jul-2026
Jeremy

_________________________________


 -> DRINKS AWAY

Table requested glass of w
ater
```

If an Instruction Item is not configured for the User-Defined Table Status Button, all Kitchen Printer(s) that are linked to the POS Terminal in Back Office > Setup > Network Printers will print the entered text.

```
TABLE 81

 11:42am    22-Jul-2026
Jeremy

_________________________________


Table requested glass of w
ater
```